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| PERSONAL INFROMATION | |
| NAME: | **Ola Hatoum** |
| DATE OF BIRTH: | **1989** |
| MARITAL STATUS: | **Single** |
| NATIONALITY: | **Syrian** |
| CONTACT ADDRESS: | **Youssef-Aladmeh street, Katana, Damascus Suburb Syria.** |
| PHONE: | **Mobile: +963999167723 Home: +963-11-6825640**  **E-mail:** [**3olahatoom@gmail.com**](mailto:3olahatoom@gmail.com) |
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| PERSONAL INFROMATION | |
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| DATE OF BIRTH: | **1990** |
| MARITAL STATUS: | **Single** |
| NATIONALITY: | **Jordan** |
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| AREAS OF SPECIAL INTEREST | |
| * Mechanical Site Engineer | |
| * HVAC, Fire Fighting, Plumbing and Drainage * Aiming to develop work “HVAC systems” and get more experience. | |
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| EDUCATION | |
|  | **Bachelor general mechanics – Mechanical forces** |
|  | **engineering – Heating & cooling systems** |
|  | **Faculty of Mechanical & Electrical engineering** |
|  | **Damascus University**  **Average 69,44** |

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| COMPETENCIES | |
| Computer Skills: | |
| Microsoft Windows: Good at Office. | |
| - AutoCAD 2 D  - EES (Engineering Equation Solver). | |
| - C ++ programming language  - SolidWorks for Modeling Software. | |
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| Languages: | |
| |  |  |  |  | | --- | --- | --- | --- | |  | Reading | Writing | Talking | | Arabic | Native Language | | | | English | Very good | Very good | Very good | |  |  |  |  | | |
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| WORK EXPERIENCE | |
| Dec 2015 – Present | **Watts & Water Engineering W.L.L**  -Site Engineer Spatial structural projects- |
|  | **1. Alsulity building:**   * **Office building (2B+G+2) including civil defense Handover.** * **MEP cost 22 million QR.** * **Constant: Petra design.** * **Client Jaber alsulity.** |
|  | **2. 93 villas + club house:**  **•**  **MEP 36 million QR.**   * **Constant Doha design center.** * **Client almana real estate.** |

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| Job Responsibilities:     * Planning and ensuring MEP installation as per approved drawing and material approvals * Attending MEP meetings with client, consultants, sub – contractor’s representatives regarding work progress, workmanship, quality checking, coordination and safety * Preparation, execution & monitoring, testing and commissioning of all MEP systems as per compliance with the plan, shop drawing, specification, standards and schedule * Quantity calculations for BOQ / Tender, Estimation, Costing,   Measurements of work, Extra items with rate analysis & Deviation Etc.   * liaising with suppliers * Supervise HVAC installation work on site as per engineering drawings and site conditions. * Coordinating with other contractors at site, related to construction * Prepares, maintains and reviews technical documentation, such as drawings and specifications, for mechanical engineering projects. * Follows applicable building codes and safety regulations in mechanical engineering. * Prepared the submittals required for the materials and ensured that they were in compliance with the specifications. * Documented project progress and submitted all financial projects to management. |
| Training Courses |
| * course in “5 Up” (Knowledge about business). |
| * course in “your first step at business”. |
| * course in “ Maintenance of Refrigerator ”. |
| * Course in“ ECO TECH Solution” – Engineers Association - Jordan. |
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