**To**

      HR/ Personnel Manager,

      United Arab Emirates.

**Dear Sir/Madam,**

I hereby enclose my resume as a first step in exploring the possibilities of employment in your esteem organization. I truly believe that the application of mine creates a positive impact in you that will pave a great privilege in future representing you.

Thanking you in anticipation.

Yours Sincerely,

**Fahad**

**CURRICULUM VITAE**

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**Fahad**

**Fahad.338739@2freemail.com**

**Career Objective**

* To be associated with a growth oriented organization where my skill can be better utilized toward mutual growth and to utilize my technical and functional capability.
* Looking for a challenging role in an organization where growth and prospects are unlimited with culture of performance based appreciations.
* Looking ahead to work in challenging environment and to strive for excellence and to secure a challenging position in it. This may enable me to integrate my knowledge and skills.

 **Area of Interest**

* Sales & Marketing

**Computer Skills**

* MS-Office-(ms word, excel, power point, internet)

**Profile Summary**

* Methodical and responsible person with Distinctive ability to manage and delegate several tasks in a stressful work environment.
* Excellent communicator seeking a challenging position, utilizing current skills and abilities, with the opportunity for professional growth. Strong organizational and interpersonal skills with ability to multitask a variety of responsibilities

**SKILLS & EXPERIENCE**

**1. Organization: LifeCell International PVT LTD. (Mangalore)**

 **Designation : Relationship Executive**

 **Work Experience : September 2013 upto December 2016**

***JOB DESCRIPTIONS***

* Meeting new clients and doctors and explaining the benefits and uses of stem cells
* Ensuring the clients about the safeguard procedure of stem cell
* Responsible for sales and achieving targets.
* Tapping new customers.

**2. Organization: Birla SunLife Insurance. (Mangalore)**

 **Designation : Agency Manager**

 **Work Experience : June 2011 upto August 2013**

***JOB DESCRIPTIONS***

* Responsible for Sales of Life Insurance Products.
* Customer Service to the existing customers over products and services.
* Sales planning to achieve targets and prepare monthly sales reports.
* Received training on Products

**3. Organization: Skoda Auto. (Tafe Access Limited, Mangalore)**

 **Designation : Sales Consultant**

 **Work Experience : June 2008 up to June 2011**

***JOB DESCRIPTIONS***

* Devises sales strategies and promotions to obtain maximum sales volume.
* Directs all sales personnel. Directs preparation of reports.
* Formulates and recommends policies and programs.
* Interprets and enforces company policy and practices Ensures the adequacy of training programs

**4. Organization: Barclays Bank. (Abu Dhabi)**

 **Designation : Sales Officer**

 **Work Experience : December 2006 up to March 2008**

***JOB DESCRIPTIONS***

* Responsible for Sales of Credit Cards.
* Customer Service to the existing customers over products and services.
* Analyzed financial documents to determine customers credit worthiness.
* Sales planning to achieve targets.
* Prepare monthly sales reports.
* Received training on cards

**5. Organization: ICICI Bank. (Mangalore)**

 **Designation : Senior Sales Officer**

 **Work Experience : December 2004 up to May 2006**

***JOB DESCRIPTIONS***

* Determine customer financial services needs and prepare proposal to sell savings a/c, FD a/c, RD a/c & student's a/c.
* Display exemplary behavior by maintaining up-to-date knowledge of banking products and be role model for other.
* Developed and maintained positive and professional relationship with corporate / individual clients.

**Education Qualification**

* Completed intermediate from Mangalore University in 2003.
* S.S.L.C passed from Board of Secondary in 2001.
* Diploma In computer hardware and networking

**Co-Curricular Activities**

* Playing Cricket, Listing to Music, Snookers and Making Friends

# Strengths

# Good Team Player

# Quick learner and result oriented

#  Hardworking, energetic and dedicated

# Always looking forward to accept new challenges

**Languages Known**

English, Hindi, Urdu & Kannada.

**Personal Details**

Date of Birth : 02nd Jan 1984

Gender : Male

Marital Status : Single

Nationality : Indian

 Visa Status : Visit Visa

**Declaration**

I declare that the above information is true and correct to the best of my knowledge and nothing has been concealed or distorted.