# C:\Users\nys\Downloads\NIYAS ABOOBACKER.jpgCURRICULUM VITAE

**NIYAS**

Email **:** niyas.338768@2freemail.com

**OBJECTIVES**

To pursue my excellence with hard work, dedication and self-determination in order to interact with the best of my professional approach towards my career path and job assignments.

**PROFFESIONAL SUMMARY**

* **Bachelore of Computer Application**
* **IATA - Travel and Tourism Consultant (** Montreal **)**

**ACADEMIC QUALIFICATION**

* **IATA - Travel and Tourism Consultant course (2015 December)** from Akbar Academy,Chavakkad.
* **Bachelor of Computer Application (2009-2012)** from Mother Arts & Science College Affiliated to Calicut University.
* **Higher Secondary Education (2007-2009)** from Board of Higher Secondary Examination at I C A, Vattampadam.
* **Secondary School Education (2007)** from R E H S, Thozhiyur.
* Cisco Certified NetworkAssociate **(CCNA)**
* Microsoft Certified IT Profession **(MCITP)**
* Diploma in Computer Hardware

**SOFTWARE SKILL**

* **Travelport (Galileo) SmartPoint & FocalPoint**
* **Amadeus Selling platform**
* **Office Program (Microsoft Office)**
* **Internet**

**WORK EXPERIENCE**

**Company : World air Tours & Travels**

**Designation : Travel Consultant**

**Period : December 2015 to January 2017**

**Company : Pearson Education Services Pvt Ltd,Bangalore**

Designation : Resource Coordinator Period : May 2014 to June 2015

**Company : Esquire Computers**

Designation : Service Engineer

Period : January 2013 to February 2014

**DUTIES AND RESPONSIBILITIES**

* Handling ticketing and reservation for customers and agents
* Liaising with clients in person,over the phone or via email to discuss their travel requirements
* Diagnosing client’s specifications and wishes,suggesting suitable travel packages
* Advising clients on suitable options for domestic or international destinations
* Give advise about local weather conditions,customs and attractions
* Organizing travels from beginning to end including tickets,insurance,food,accommodation and transportation
* Preparing customised itineraries to suite the client’s preferences and budget
* Researching destinations and keeping up to date with travel industry news
* Providing relevant information,brochures and publications ( guides,local customs,maps,regulation,events ) to travelers
* Carry out all follow up procedures pertaining to customer travels, that is reconfirmation of airline tickets and tours
* Modifying existing bookings to suit a change in client’s circumstances
* Knowledge in Airline fare rule,BSP payments,Ticket cancellation and refunds
* Fix appointment for passport to customers
* Telephones customer or Ticket Agents to advise of changes with travel conveyance or to confirm reservation.
* Providing feedback after a tour as part of a debrief session

**PERSONAL DETAILS**

Name : NIYAS

Gender : MALE

Date of Birth : 06 OCTOBER 1990

Marital status : Single

Language Known : English, Malayalam, Tamil

Visa Status : Visit Visa

**DECLARATION**

I hereby declare that the information furnished above is true to the best of my knowledge. Iam also confident of my ability to work in a team.

 Yours truly,

 **Niyas**