**Muneeb**

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**Educational Qualifications:**

**Manchester Business School, United Kingdom.**

**MSc International Human Resource Management and Comparative Industrial Relations, leading to CIPD membership.**  Sep 2014- Jan 2016

Achieved grade: First class

Relevant modules: HRM: Strategy and Practice, Multinational and Comparative Employment , Comparative International Labour Law, Management of International Organisational Change, Research Methods in Organisations (SPSS), Comparative Industrial Relations and Level -7 Accreditation by the CIPD.

* Attained in-depth knowledge and skills of HRM from one of the best academics in the world.
* Gained global exposure in an academic environment by working with students from different cultural backgrounds and nationalities.
* Studied and worked alongside industry professionals from Shell, PwC and Delloite, gaining extensive knowledge of the energy and consulting industry.

**University of Mysore, India.**

**Bachelor of Business Management** [Major: Human Resource Management] 2008- 2011

**Achieved grade: 71%**

Relevant modules: Industrial psychology, Compensation and Benefits, Training and development, Recruitment.

* Successfully liaised between the students and faculty members in order to resolve a dispute that had resulted in a student strike disrupting academic activities for two days.
* Led teams organising numerous college festivals, cultural events, Inter-college competitions, environmental protection and preservation programmes (Green-peace ‘clean chai’ initiative).

**M. Krishna Pre-University College, Hassan, India**. 2007- 2008 Achieved Grade: 81%

* Core Subjects Scores: Business Studies: 99 %, Accountancy: 80%, Economics: 76%.
* Achieved highest recorded score in Business Studies scoring 99/100, which is unbeaten to date.
* Received ‘Best student award’ for academic excellence.

**Relevant work Experience and Training:**

**Search Consultancy Pvt Ltd. Manchester, United Kingdom**. Sep 2014 - Dec 2016

* Senior Associate Consultant – Compiling data, planning, organizing and overseeing the execution of HR-Talent Acquisition/ Management projects by aligning talent acquisition function to the organization’s business strategy.
* Developed change and stakeholder engagement plans the upstream process of a major North Sea oil well client.
* Consulted clients to maximize efficiency in operations including HR strategy, process design, and enabling technologies.
* Handled Clients employment tribunal Cases, employee grievances and maintained healthy employee relations by organizing various engagement initiatives that helped build a strong bonded and energized work culture.
* Identifying and mapping learning and development needs towards enhancing employee productivity and building committed teams.

**Paradigm Solutions, Bangalore, India.**  May 2012-Aug 2014

* Senior Executive Manager– In charge of talent acquisition Projects of client IT companies.
* Strengthened Human Capital Implementation by improving Client Company’s talent acquisition process as well as employee management by simplifying the hiring process and advising on HR policies.
* Compiled, analysed and summarised cost control data for the HR department and helped create the annual budget.
* Revamped training of Client’s employees on the usage HR tech by facilitating 35 functional trainings for FY 2012-13 through SMEs/technical learning partners.

**HDFC Standard Life Corporation, Hassan, India.**  Jan 2012-Mar 2012

* Sales development Manager (Internship) – Supervised a team of seven financial consultants in delivering products and financial advice to the High net-worth clients.
* Achieved an increase of over 20% in sales in the first quarter of the year.
* Liaised with Analysts to generated reports on currents trends in unit- linked market plans facilitating consultants to better deliver products and advisory services**.**

**Infosys IT services, Mysore, India.** July 2011-Oct-2011

* Process Executive (Internship) – Solved problems of clients handling over 50 calls in a single shift.
* Led and trained team members in customer service representation as per client’s requirement.
* Devoted 20 hours each week to mentoring new team members.

**Additional Qualifications:**

Cleared Cambridge International English Language Testing System [IELTS] examination with a 7.5 band score

May- 2013

**Ideal Institute of Computer Science, Hassan, India.**

Honours Diploma in Computer Programming, System Management and Computer Hardware, Tally + VAT, JAVA,

HTML and C++ Programming language. Achieved grade: 82% Sept- 2008

**Indian Air Force:**

* Cleared PABT and received training and Served with the Indian Air Force, completed Basic Flight training with distinction.
* Gained Technical knowledge across various engineering disciplines and technologies.
* Improved discipline and self-motivation especially to perform under pressure.
* Attained self-confidence in order to perform well academically.

**Known Languages:** English (Fluent), Urdu (Fluent), Hindi (Fluent), Kannada (Fluent), Punjabi (proficient), Russian (conversational level), Arabic (Classroom/ Basic Conversational level).

**Extra-curricular and Volunteering:**

* Teaching English to blind/ physically disabled students with a foreign NGO in Hassan, India. April-2009
* Currently an active member of the British Red cross society at the University of Manchester, and working with the principle of- “refusing to ignore people in crisis”.
* Founding member of the MBS consulting Club of 2014-15, facilitating training to members for a successful career in management consulting, through education, awareness, skill building and networking.
* Also an active member of the Horizon Society at the University of Manchester, working with other members in organising social events promoting friendship among international students.
* Trained as an emergency life support instructor by the British Heart Foundation.
* Won the CIPD case study competition on the implementation of CSR. May-2015
* Won the Consulting case study presentation at Manchester Business School Annual Conference. June-2015
* Trained as an officer cadet with the Manchester Salford Officers Training Corps (MSUOTC), receiving training in a military environment, learning, applying and further developing leadership skills.

**Interests and Hobbies:**

* Swimming: Head of the high school swimming relay team -won district level competition for two consecutive years and were selected to represent at state levels.
* Travelling ,Rock Climbing, Landscape photography and pencil sketching
* Blogging on military and civil aviation.

Muneeb Hussain.