**RESUME**

**PRIYA**

**PRIYA.339185@2freemail.com**

**Career Objective:**

To seek a challenging and growth oriented job in Educational Institutions. Work to the best of my capabilities & knowledge for the growth and development of students and the institution.

**Experience (Total more than 15 years)**

* From 2001 June – 2002 October worked with St.Savio Matriculation Higher Secondary School, Velachery, Chennai- 42 as Science Teacher.
* From 2002 October – 2005 April worked with Guru Nanak Matriculation Higher Secondary School, Velachery, Chennai- 42 as Science Teacher ( This school is part of Guru Nanak College, University of Madras)
* From 2006 May – 2007 April worked with Bethel Matriculation Higher Secondary School, Velachery, Chennai- 42 as Science Teacher.
* From 2009 June – Till date working with Thapovan Public School, Manakala, Adoor as Chemistry Teacher.

**Educational Qualifications:**

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| --- | --- | --- | --- | --- |
| **Degree** | **Institution** | **University** | **Year of passing** | **Class** |
| M.Sc.(Chemistry) | University of Madras | University of Madras | June 2014 | First |
| B.Sc. (Chemistry) | Guru Nanak College, Chennai | University of Madras | April 1997 | First |
| B.Ed.( Science and English) | RamaVilasom Training College, Valakom, Kerala. | Indira Gandhi National Open University, New Delhi | December 2011 | First |
| Std. XII | Vana Vani Mat. Hr. Sec. School, IIT Campus, Chennai. | Dept. of Govt. Examinations, Govt. of Tamil Nadu | March 1994 | First |
| Std. X  | Vana Vani Mat. Hr. Sec. School, IIT Campus, Chennai | Dept. of Govt. Examinations, Govt. of Tamil Nadu | April 1992 | First |

**Computer Qualification**

Certificate of Proficiency in Information and Processing Systems Management from APTECH, Chennai.

With knowledge of MS-DOS, WINDOWS 2000/XP/Vista.

**Technical Skills**

* **Handling smart class.**
* **Knowledge and operation of CCE Software (** Continuous Comprehensive Evaluation )
* Knowledge of the mark entry software for CCE.
* Handling of the Chemistry laboratory

**Strengths:**

* Good Administrative Skills
* Good Teaching skills
* Good reasoning, analytical and communication skills.
* Good interpersonal Relations.
* Ability to work equally well in individually and also in a group.
* Self Motivator & Quick learner.
* Had been the convener of various programs associated with the school like School Annual Day, School Science Exhibition, Inter School Quiz Competitions etc.
* Organized the School Science, Eco and Charity Clubs
* Has assisted the Principal in laying the School Time Table.(both teachers and classes)

**Declaration:**

I hereby declare that the above information is true and correct to the best of my knowledge and belief.