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| Hamid  [Hamid.339514@2freemail.com](mailto:Hamid.339514@2freemail.com)  **CAREER OBJECTIVE:**  To work with an aim to gain valuable hands in experience and professional skills in an organization providing challenging learning and dynamic environment and then use the learned skills effectively for achieving the organizational goals and objectives.  **ACADEMIC QUALIFICATION:**   |  | | --- | | * **Master in English (M.A English)** * **Linguistics/ TEFL / Literature** | | * **Bachelor in Business Administration (BBA Hon’s)** * **Marketing / Finance** | | * **Bachelor in Economics (B.A Economics)** | | * **FSC (Pre Medical )** | | * **SSC (Science Group)** |   **MAJOR GRADUATE COURSES:**   * Principles of Marketing * Business Communication * Principles of Management * Principles of Accounting. * Linguistics. * Literature. * TEFL**.**   **ACHIVEMENTS & EXPERIENCES:**   * Currently working as a Takaful Consultant and Financial Advisor in PAKQATAR TAKAFUL since 12/01/2016. * Worked in Radio Buraq FM 104 as an English and Mix languages Presenter. * Six Months Certificate of Achievement for Completion of English certificate * English Lecturer in Kohat University for one semester. * English Lecturer in ICMS College. * Three Month Certificate of MS Office. * Volunteer Social Activist at PIHRO.   **COMPUTER SKILLS:**   * Ms Office. * Internet, E-mail. * Typing skill.   **COMMUNICATION SKILLS:**   * English * Arabic * Pashtu * Persian * Urdu   **ABILITIES:**   1. Excellent Communication & writing skills. 2. Organization & work ethics. 3. Ability to identify gaps and facilitate development. 4. Ensure timely and accurate reporting. 5. Extraordinary Communication Skills. 6. Ensure progress toward organization goal. 7. Honest & trust worthy.  |  | | --- | |  | |
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