

Contact HR Consultant for CV No: 339520

E-mail: [response@gulfjobseekers.com](mailto:response@gulfjobseekers.com)

Website: <http://www.gulfjobseeker.com/employer/cvdatabasepaid.php>

**Education:**

Master Degree of Global Supply Chain Management- Middlesex University, London (2016)

Bachelor degree of Operation Research-King Saud University (2004)

**Courses:**

* One week course of Logistics External Procurement (2009)
* One day course of Performance Management (2009)
* One days attending symposium on challenges in health care supply chain management (2011)
* Two days’ work shop of Supply Chain Efficiency
* Two days’ work shop of Inventory Management (2012)
* ( CSCM ) Certified Supply Chain Management ( 2013-2014 )

**Experience:**

* Market & Product Analyst at King Faisal Specialist Hospital & Research Center (Jan2014-now)
* Senior Buyer at King Faisal Specialist Hospital & Research Center (Feb2009- Jan2014 )
* Junior Buyer at King Faisal Specialist Hospital & Research Center (Feb2007-Feb2009 )
* Administration Assistant at Saudi Aramco ( Aug2005-Oct2006 )
* On job Training at Al-Jehat Company (May- Aug 2005 )
* Office Secretary at Al-Kafi Institute ( Jan-Apr2005 )

**Job Responsibilities:**

* Researching for new suppliers and products.
* Following market trends.
* Liaising with suppliers.
* Managing inventory.
* Negotiation prices with suppliers.
* Preparing reports.
* Request quotation (Local &International)
* Make Purchase Orders according to payment terms
* Make sure of the payment terms are followed by accounts department.
* Follow up with supplier for the dispatch dates of orders.
* Monitoring Isupplier/Isourcing System.
* Training for hospital staff and suppliers.
* Working on GPOs.

**Skills:**

* Language, Arabic (native ), English ( good ).
* Good knowledge in dealing with Computer application ( Microsoft Office and Internet )
* Computer typing speed (Arabic and English) 40 WPM.
* Analytical, Problem solving, Capabilities, Leadership, Communication skills, Ambitious, Team work believer and Making decisions.
* E-commercial awareness.

**Objective:**

To use my scientific and practical skills, plus my years of experience in the field of work to ensure a prosperous future for my organization. Furthermore, I am willing to give the total support to the organization that I am looking for.

**REFERENCES**

Available upon request