Mohamed

[Mohamed.339618@2freemail.com](mailto:Mohamed.339618@2freemail.com)

**Country Of Nationality: Egyptian**

**Date Of Birth: 20-12-1984**

**Marital Status: Married**

**Military Status: Exempted**

**Driving License: Yes**

**Career Summary:**

Logistics executive with experience in various supply chain management, warehousing and material handling techniques, known for having excellent time management, communication and customer handling skills.

**Objective Statement:**

Seeking a position where I can work to the best of my abilities to manage the inflow of raw materials, outflow of finished goods of a firm and to ensure that everything runs smoothly.

**Professional Experience:**

**Senior Logistics Executive, AKSA Egypt Acrylic Fiber Industry,** Alexandria Egypt

**2015- Present**

* Oversaw issuance of certified checks from customs
* Arranged final shipping declaration and issued bill of lading online

through shipping line system

* Handled air and sea freight payments
* For Export Preparing all Original Document according to Letter of Credit Rules.
* For Import checking the letter of credit to be matching with Invoice & packing & Bill of lading and Certificate of origin or Comesa (in shipment term & Description etc. ....)
* Dealing with the Industrial Control Authority for Temporary Admission System.
* Handled shipping price negotiations
* Prepared all original export documents
* Documentation.

**Senior Logistics Executive, Alexandria Detergent and Chemical Co.,** Alexandria, Egypt

**2015-2015**

* Prepared customs account balance reports
* Prepared monthly shipment cost analysis report to determine UOM &

savings

* Prepared forms 5&6 import documents

**Alex Fiber Co.,** Alexandria, Egypt  **2012-2015**

**Senior Logistics Executive 2013-2015**

* Handled shipping price negotiations
* Followed up with refunds from customs
* Prepared demurrage reports

**Logistics Specialist 2012-2013**

* Handled import/export couriers
* Prepared all original export documents
* Issued insurance for all shipments

**Logistics Officer, Proctor & Gamble,** Alexandria, Egypt **2011-2012**

* Placed orders and checked shipments
* Tracked shipments and dispatches at suppliers end/ETD/position of vessel/ETA
* Handled customs clearance shipments

**Logistics Officer, Cargo Express,** Alexandria, Egypt  **2010-2011**

* Analyzed customs clearance invoices for reasonableness
* Updated daily MIS report for pending import/export shipments
* Worked with customs clearance agents

**Logistics Officer, Modern Nile Cotton Company,** Alexandria, Egypt  **2009-2010**

* Shipping All Export Shipment to Outside Egypt
* Preparing Shipping Document .

**Logistics Officer, Caltex Oil Company,** Alexandria, Egypt **2008-2009**

* Documentation.
* Placing orders and checking shipment (Import Items & Export Items); Tracking of shipments and dispatches at suppliers end/ETD/position of vessel/ETA , documents
* Shipments customs clearance handling (Cairo air port / Alex, air port / Alex, sea port / Suez port/Doitta / Sokhna )

**Education**

* **BSC**, Bachelors of Commerce (English Section), Alexandria University with an emphasis in Accounting **2002-2008**
* **FIATA Diploma** from (**Arab Academy** **for Science** **Technology** & **Maritime Transport** (**AASTMT**) **2015-2016**
* FOREIGN TRADE TRAINING COURSE (**FTTC**)

**Computer Skills:**

* Windows XP
* Internet Browsers
* Word 2007
* Excel 2007
* Power Point
* Access

**Training Courses:**

* FIATA Diploma
* Peachtree
* QuickBooks
* ICDL
* English Courses
* ERP application

**Language:**

* **Arabic:**  Native
* **English:** Intermediate – reading, speaking and writing
* **French:** Beginner