

Contact HR Consultant for CV No: 339729

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**OBJECTIVES**

I am an ambitious and determined individual, with good communication skills. I work well under pressure and am eager to learn and develop myself in demanding roles. I have a pleasant disposition and you will invariably find me up to your expectations. I believe my full potential could be achieved in this field if I am given the opportunity.

**IT TECHINCAL SUPPORT**

**Provide desktops/Notebooks hardware, OS and standard applications installations, support and Troubleshoot.**

* Proficient in handling escalated calls and providing 1st & 2nd Level Technical Support to end-users.
* Provide 1st level printer/scanner and telecom support.
* Configuring and supporting Microsoft outlook 2003/2007/2010/2016.
* Periodic preventive maintenance of desktops/notebooks/printers/scanners etc.
* Planning and undertaking scheduled maintenance upgrades.
* Troubleshoots and maintenance for computer equipment hardware, software problems.
* Investigating, diagnosing and solving computer software and hardware faults.
* Talking staff/clients through a series of actions, either face to face or over the telephone.
* Manage and monitor DHCP, Allocate IP addressing by using DHCP, Design DHCP scope.
* Managing user accounts and giving share & security level permissions.
* Support MS Office Professional desktop applications.
* CCTV and Server Management (Hardware & Software).
* Testing new software, Windows patches, configuring applications.
* Install new / rebuild existing servers and configure hardware, peripherals, services, settings, directories, storage, etc.
* Helps install local area network cabling systems and network equipment.

**CCTV OPERATER**

* To operate and monitor all systems with effective manner.
* Performing functions of installing and maintaining CCTV cameras.
* Monitoring the activities captured on the cameras, and informing the authorities in case of suspicious activities.

**EXPERIENCE**

**02 Jan, 2016 – 07 Jan 2017** **Network Administrator**

**INARA Network System, Peshawar KPK (Pakistan)**

1 year Experience at INARA Network System as a Network Engineer, Responsible

for providing support to Networking, Managing, Installation of Networks, System

Troubleshooting, Software Installation, LAN connectivity, Internet Connectivity and

other Network Services.

**INTERNSHIP**

**04 Dec, 2015 – 13 Jan 2016** **IT Technical Support**

**PTCL (Pakistan Telecommunication Company Limited), Peshawar**

**KPK (Pakistan)**

6 weeks Internship as an internee, it provide services to client/employs for Software Installation, Troubleshooting, LAN Connectivity, Outlook Configuration, CRM and other Network Services.

**PROFESSIONAL QUALIFICATION**

* CCNA (Routing and Switching)
* MCSE Server 2012
* CCTV installation and monitoring
* LAN Administration, WAN Administration
* Network Troubleshooting

**PROFESSIONAL CERTIFICATION**

CCNA (Routing and Switching), Code 200-125

**TECHNICAL/COMPUTER SKILLS**

• Operating Systems Windows XP, Windows 7/8/10 (32-bit/64-bit), Linux, Windows server (2008/2012) Networking LAN, WAN, WI-FI, DHCP, DNS, VPN, DSL.

• Internet Explorer Mozilla, Firefox, Chrome.

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* Microsoft Office 2003,2007,10
* Outlook configuration, CRM.
* Typing Speed 32/wpm, Data Entry.
* Searching and Internet

**EDUCATION**

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| --- | --- | --- |
| **2012** | **– 2016** | **Bachelor’s in Information Technology** |
|  |  | Institute of Business Management Sciences, The University of Agriculture, |
|  |  | Peshawar KPK Pakistan, CGPA: 3.65/4 |
| **2011** | **- 2012** | **HSSC (Engineering)** |
|  |  | Government Higher Secondary School Usterzai Payan, Kohat, KPK Pakistan. |
| **2009** | **- 2010** | **SSC (Science)** |
|  |  | Government High School Ibrahimzai, Hangu, KPK Pakistan**.** |

**HONOURS AND AWARDS**

* Received GPA based Scholarships each semester during undergraduate studies.
* Laptop awarded by PM Nawaz Sharif.

**PERSONAL INFORMATION**

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| **Nationality** | **:** | **Pakistani** |
| **Marital Status** | **:** | **Single** |
| **Religion** | **:** | **Islam** |
| **Date of Birth** | **:** | **8 Dec 1994** |
| **Language** | **:** | **Urdu, English, Pashto, Hindi** |
| **Visa Status** | **:** | **Visit Visa (Long term)** |