Ziyaulla

 Ziyaulla.339911@2freemail.com

To whom so ever it may concern,

Enclosed, please find a copy of resume outlining my qualifications, skills & experience.

I am sincerely interested in becoming associated with your firm. If an opportunity develops in which my skill and abilities could contribute to your company. My prime motivation is to exercise my abilities to the fullest extend to contribute in a profitable way to your organization. The challenge of continued per growth is very important to me.

Working for your organization will definitely provide this. I am confident that my hands on experience and enthusiasm should enable me effectively to handle the responsibilities of a position you might have available.

I would appreciate discussing my resume with you during an interview at your earliest convenience.

Career Objective: Establish a good customer relationship by rendering excellent service standards to clients. Promote long term business and grow with the organization by putting in my best efforts. I am a self motivated and result oriented professional with more than 7 years experience in Sales & Management

Personal Strengths

* Honesty is my greatest strength
* I am able to work in challenging environment and enjoy taking new responsibilities.
* I am a self motivated, sincere and hardworking professional.

I am able to remain punctual & work as an effective team member.

***Work Experience:***

 1.9 years experience upon US Insurance (Worked as an Associate In Cross-domain solution pvt ltd.)

**Responsibilities:-**

Working as an Associate for BPC(Basic policy checking).

* Maintaining Error free information by checking out the customers policies.
* Responding to any errors occurred in client policy and rectifying it.
* Accomplishes customers’ service and organization mission by giving excellent quality and production.
* Working on Kaizen’s project for the innovation and development of company’s growth.

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**Experience :**

Having 6 month Experience in Sree Lakshmi Tractor Showroom, working as Excel reporter.

**Responsibilities:-**

* + - * Maintaining Each Report with easily understandable for Executives.
			* Excellent communication with customer for selling tractors.
			* Maintaining the document status what we could have target and follow up customer according reports.
			* Discuss regarding Customer risk related to transactions how should attractive customers for selling with easily going on business.

***Education Qualification:***

* Course : BCA (Bachelor of computer application)
* College : D V S College of arts and science. Shimoga
* Universit : Kuvempu University, Shankaragatta, Shimoga.
* Year of passing : 2012-2013
* Percentage of marks : 58%
* PUC : Vinayaka PU College.
* Year of passing : 2009-2010
* Percentage of marks : 64%
* SSLC : J.P.N High School, Shimoga.
* Year of passing : 2007-2008.
* Percentage of marks : 63%

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***Technical Summary:***

* Basic Computer Knowledge
* C , C++ , Web Designing .

***Personal Details*** *:*

* Date of Birth : 22-06-1991
* Gender : Male
* Languages Know : English, Hindi, Kannada & Urdu.
* Nationality : Indian
* Marital Status : Single