Remya

Remya.339964@2freemail.com

 **OBJECTIVE**

To improve the skills in purchasing materials by negotiating effectively and become an expert in purchasing techniques which will benefit the company I am working with, ultimately.

**CORE COMPETENCY**

* Negotiation and Purchasing the materials from the Suppliers.
* Designing of Power Transformers up to 5 MVA, 33 kV Class.
* Designing of converter duty transformers .
* Hands on experience in designing transformers confirming to various standards like IS, IEC.
* Estimation and costing for tender based enquiries for transformers up to 5 MVA 33 kV class.

**EXPERIENCE**

**PURCHASER**

**RAK CERAMICS, RAS AL KHAIMAH Mar12 -June13**

**RESPONSIBILITIES**

* Raising the enquiry to various suppliers.
* Getting the quotations from the suppliers.
* Preparing the comparison sheet for the items.
* Finalizing the supplier.
* Price negotiation with the supplier.
* Preparation of the Purchase order.
* Arranging the materials from the supplier.
* Getting the shipping document for importing the materials.
* Arrangement of payment to the suppliers.

**PROCUREMENT ENGINEER**

**ARAR UTILITY LLC, RAS AL KHAIMAH May11 –Feb 12**

**RESPONSIBILITIES**

* Raising the enquiry to various suppliers.
* Getting the quotations from the suppliers.
* Preparing the comparison sheet for the items.
* Finalizing the supplier.
* Price negotiation with the supplier.
* Preparation of the Purchase order.
* Arranging the materials from the supplier.
* Arrangement of payment to the suppliers after the delivery of materials.

**DESIGN ENGINEER**

**SOUTHERN POWER EQUIPMENT COMPANY, BANGALORE August 09-Feb 11**

**RESPONSIBILITIES**

* Designing of Distribution Transformers upto 5MVA, 33KV Class.
* Estimation and costing for tender based enquires for transformers upto 5MVA, 33KV Class.
* Maintenance of records as per ISO Standards.

 **TEAM MEMBER-DESIGNS**

**UNIVERSAL POWER TRANSFORMERS PVT LTD. BANGALORE** (**July 06** **Upto August 09**)

**RESPONSIBILITIES**

* Designing of Distribution Transformers up to 5 MVA, 33kV Class.
* Preparation of bill of materials, specifications for the bought out components.
* Preparing manufacturing/testing specifications for production shop and testing departments. Checking of layouts and manufacturing information.
* Preparation of Guaranteed technical particulars and co-ordination with marketing department in preparation of Techno-commercial offers.
* Analysis of shop failures and initiating suitable corrective and preventive actions.

**HIGHLIGHTS**

* Standardization of designs up to 1000kVA and cost reduction activities.
* Successful introduction of aluminium wound transformers up to 500kVA into the manufacturing scope.
* Apart from the distribution transformer design, designs for converter duty transformers, low voltage transformers (Isolation transformers with tapping) have been successfully designed and executed with team.
* Successfully designed transformers for UK, Libya, Yemen, Canada, South Africa.
* Enquiry handling with price and technical particulars.

**Total Experience: 4.5 Years (In India) & 2 Years ( In UAE)**

**EDUCATION**

Qualified the Bachelor of Engineering course in Electrical & Electronics stream from Dr. Ambedkar Institute Of Technology ,Bangalore securing an aggregate of 65.89%

Completed Higher Secondary from Kendriya Vidyalaya, ASC, Bangalore securing an aggregate of 72.8%.

Completed Secondary from Kendriya Vidyalaya, ASC, Bangalore securing an aggregate of 73%.

**SUPPLEMENTARY INFORMATION**

* Attended a 12 day design workshop conducted by Mr. Ramaswamy T V, Sara Consultants, Bangalore during the tenure at Universal Transformers, in which transformer designs up to 10MVA, 36 kV class were discussed.

**PROFICIENCY IN COMPUTERS**

Operating System : Windows 98, 2000, NT, XP.

Packages : MS Office 2003, 2007.

 . ORION

 Designing of Transformers using Software developed by

SARA CONSULTANTS, Bangalore***.***

ERP Knowledge

Languages : ‘C’ Programming

**PERSONAL SKILL SET / STRENGTHS**

Good communication skills, Positive attitude, Self-confidence, Articulate, Versatile and Flexible Team player.

**PERSONAL PROFILE:**

Date of birth : **26-10-1983**

Sex : **Female**

Marital status : **Married**

Languages known : **English, Hindi, Malayalam, Kannada**

Nationality : **Indian**

Hobbies : **Caroms, Badminton, and Music**

VISA Status : **Residence Visa**

## Declaration

 I hereby declare that the information furnished above is true to the best of my knowledge and belief.