

Contact HR Consultant for CV No:340166

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**OBJECTIVE**

To work as an early childhood teacher in a reputed institution. Utilize my skills, knowledge and experience for progress of the institution as well as for the development of children and guide them to a positive learning environment.

**SKILLS**

* Excellent Communication skills to deliver and present learning effectively.
* Ability to create enthusiastic environment and make learning a happy journey among children.
* Creative and Imaginative in delivering lessons in a practical and interesting manner among children.
* Caring attitude to attend to children’s needs and concerns in time.
* Strong desire to work with children.

**QUALIFICATIONS**

* **Bachelor of Arts** from University of Mumbai in 2011.
* **Early Childhood Care & Education Programme** from National academy, Mumbai in the year 2013.
* Higher school certificate from University of Mumbai in 2008.
* Secondary school certificate from University of Mumbai in 2006.

**CERTIFICATIONS**

* Attended workshops and seminars on **Communication skills.**
* As a student I always participated in different extracurricular activities and even won many accolades.

**WORK EXPERIENCE**

1. **Kindergarten Teacher (KG 2 and KG 1) Muscat-Oman**

**Al Injaz Private School (IGCSE Curriculum) 2013 to 2016**

**Tasks & Duties**

* Managing 2 Classes of 25 students each.
* Teaching them basics like shape, color, counting etc.
* Teaching about basics of regular life eating, talking, and behavior.
* Conducting small games and group activities in the class.
* Responsible for their physical and mental development.
* Coordinating with parents and updating about their child’s development and performance.
* Maintaining the complete records of students.
* Teaching them about natural things, names of animals, flowers, fruits and vegetables.
* As per performance giving more attention to weak children.
* Winner of **Best Art & Craft Work** (Kindergarten Exhibition 2013-2014)

1. **Kindergarten Teacher Mumbai India**

**Andheri English School 2010 till 2013**

**Tasks & Duties**

* Managing a class of 50 students.
* Teach alphabet and numeracy along with personal, social and emotional skills
* Developing creative ideas for making the lessons interesting.
* Telling stories and poem to entertain the children.
* Helping the children in drawing, colouring & other art and craft activities.
* Meeting with fellow teacher to prepare and outline lessons.
* Organize and take care of the school’s learning materials and resources
* Fostering a learning environment in the classroom

**ADDITIONAL SKILLS**

* Basic knowledge of Microsoft Office, Windows & Internet explorer.
* Able to incorporate fun games and interactive learning activities.
* Good in art & creative activities (Puppet making)

**STRENGTHS**

* Hard working
* Creative and well organized
* Self motivated
* Loving and caring
* Excellent verbal & communication skills

**PERSONAL DETAILS**

**Date of Birth:** 11th September 1990.

**Marital Status:** Married.

**Nationality:** Indian.

**DECLARATION**

I hereby declare that all the above information is true and correct to best of my knowledge.

**Place:**