**Orayza**

 **C/o- +971501685421,** **orayza.340252@2freemail.com**

**OBJECTIVE**

A 29 year-old registered nurse, freelance writer and computer literate who is currently seeking for a job where my skills and knowledge on patient care will be utilized effectively for their health and well-being.

**PERSONAL INFORMATION**

Age : 29 y/o

Birth date : December 22, 1987

Citizenship : Filipino

Civil Status : Single

Gender : Female

Height : 5 ft.

Religion : Roman Catholic

**KEY SKILLS AND STRENGTHS**

 • Able to manage medications and treatments as prescribed by a physician or in keeping with well-known policies and protocols

 • Capability to assess patients, to recognize correct nursing interventions

 • Knowledge of monitoring, assessing, addressing document and reporting symptoms and changes in patients’ conditions

 • Computer literate

 • **Others**: SEO (Search Engine Optimization) Content Writing; Ability to speed-type errorless inputs; knowledge in Data Entry projects; Expertise in SEO Fresh Keywords searching and input;

 : Knowledge and proficiency in US English grammar; Knowledge in marketing/advertising products and services; Skills in arts, photography and editing.

**WORK EXPERIENCE**

**PROVINCIAL DEPARTMENT OF HEALTH** – Tabuk City, Kalinga

PUBLIC HEALTH NURSE ASSISTANT March 2011- 2012

Responsible for evaluating Basic Emergency Obstetric and Newborn Care(BEmONC) facilities and in implementing the different programs under Maternal, Neonatal and Child Health and Nutrition (MNCHN)of the Department of Health

**Duties**

Evaluating BEMONC facilities (Hospitals and Rural Health Units)

Promoting good health

Immunizing children

Collecting data

Assisting in health-related seminars

**AL MOZHER DENTAL HOSPITAL & CLINIC** - Dammam, Kingdom of Saudi Arabia

DENTAL NURSE; NURSE STAFF March 2012 - April 2014

Worked as a Registered Nurse and Dental Nurse assistant providing care to patients, observing and recording the condition of patients, assisting with tests and evaluations, assisting dentists and health care practitioners with patient care, and working shifts alongside doctors and a multi-disciplinary team of other healthcare providers.

**THUMBTACK, INC.** - San Francisco-based, USA

Home-Based Request Verifier / Data Entry Specialist - May 2014 - July 2014

**THUMBTACK, INC.** - San Francisco-based, USA

Home-Based SEO Content / Snippet Writer - July 2014 - present

**LICENSURE**

Board Exam Passer: First-taker;**June 2009**
**HAAD** Passer: First-taker; **May 2016**

**EDUCATION**

**Primary**

Saint Theresita’s School | 1994 - 2000

Dagupan, Tabuk City, Kalinga

**Secondary**

Tabuk National High School | 2000 - 2004

Dagupan, Tabuk City, Kalinga

**Collegiate**

Bachelor of Science in Nursing | 2004 - 2006

Saint Louis University, Baguio City

 \*Dean’s Lister (SY 2004-2005)

Bachelor of Science in Nursing | 2006 - 2009

University of the Cordilleras, Baguio City

**SEMINARS AND TRAININGS ATTENDED**

 **• Basic Life Support and Advanced Cardiopulmonary Life Support**

Philippine Red Cross, Quezon City - September 2009

 **• Regular Intravenous Training Program**

Dr. Protracio Hospital, Mandaluyong, Metro Manila - October 2009

 **• BLS Training and Renewal**

Dammam, Saudi Arabia - April 2012

* **BLS and First-Aid Training and Renewal**

Philippine Red Cross, Baguio City Chapter – December 2015

**CLINICAL ROTATIONS**

Student Nurse – Six semesters as follows:

 • Benguet General Hospital – OB, Pedia, Surgery, DR

 • Baguio General Hospital and Medical Center – Ortho, ER, OB, Payward, OR

 • Baguio Medical Center – OR, Surgical, Medical

 • La Union Medical Center – Pedia, OR

 • Bethany Hospital, San Fernando, La Union — OR, OB, Pedia

 • Ilocos Training Medical Center – OB

 • Tagudin General Hospital, Ilocos Sur — OR

 • Alaminos Doctors’ Hospital, Pangasinan — OR

 • Kalinga Provincial Hospital — OR

 • Aurora Hill and Atab, Benguet – Community Health Nursing

 • Kapangan Community – Community Health Nursing

 • Bokod Community – Community Health Nursing

 • Special Education Center – Child Psychiatry

 • Benguet Jail – Adult Psychiatry