**CURRICULUM VITAE**

**EYZA**

C/o- Cell no.: +971503718643

Email: eyza.340315@2freemail.com

**CAREEER OBJECTIVE:**

To work in an environment offering challenging career opportunities where I can apply and enhance my skills to further my professional growth.

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**PERSONAL INFORMATION**

 Birthdate : December 27, 1996

 Birthplace : Davao City

Age : 20 years old

Sex : Female

 Civil Status : Single

 Height : 5’3

 Weight : 46kls.

 Dialect : English& Filipino (Cebuano, Tagalog &Ilonggo)

Nationality : Filipino

 Religion : Protestant

**EDUCATIONAL ATTAINMENT**

TERTIARY : Philippine Women’s College Of Davao

 University Ave. Juna, Subdivision, Matina, Davao City

 Bachelor of Science in Tourism Management

 Year Graduated –SY 2015-2016

SECONDARY : Father SaturninoUrios College of Trento Inc.

 Trento,Agusan del Sur

 Year Graduated – SY 2012-2013

PRIMARY : Sta. Josefa Central Elementary School

Poblacion, Sta. Josefa, Agusandel Sur

 Year Graduated – SY 2008-2009

**SKILLS:**

* Computer Literate (MS Word, MS PowerPoint& MS Excel)
* Tour Guiding
* Abacus (Airline Global Distribution System)
* MIS – Front Office
* Basic Travel Itinerary Making
* Hotel Reservation
* Social and Interpersonal Skills
* Social media strategist
* Decision making
* Effective time management skills
* Problem solving
* Verbal and Written English and Filipino Communication Skills

**ON-THE-JOB TRAINING EXPERIENCES:**

Billing & Accounting Office and Front Office Departments

 Crown Regency Hotel and Resorts

 Fuente Towers, Osmena Blvd.,

 Cebu City 6000

 February 24 – March 10, 2016

**SEMINARS ATTENDED:**

Title : **“LifeSaving Techniques Orientation”**

Venue: RSM Event Center, Philippine Women’s College of Davao

Date : September 23, 2014

Title : **“City Tourism Operation office Orientation & Tourism Industry”**

Venue: RSM Event Center, Philippine Women’s College of Davao

Date : September 24, 2014

Title : **“ASEAN Integration in 2015”**

Venue: RSM Event Center, Philippine Women’s College of Davao

Date : September 25, 2014

Title : **“THE ASEAN INTEGRATION: Changing Employment Landscape**

**for Filipinos in 2015”**

Venue: RSM Event Center, Philippine Women’s College of Davao

Date : November 12, 2014

Title : **“Hotel Operation Office Orientation & Tourism Industry**

 **Situation”**

Venue: RSM Event Center, Philippine Women’s College of Davao

Date : December 12, 2014

Title : **“Hotel Operation & Procedures Seminar”**

Venue: Crown Regency Hotel, Davao City

Date : December 15, 2014

Title : **“Preparation for the ASEAN Economic Integration 2015 and**

 **Awareness on Corporate Social Responsibility”**

Venue: Holy Cross of Davao College Students Lounge

Date: August 02, 2014