**Mohammed**

[**Mohammed.340327@2freemail.com**](mailto:Mohammed.340327@2freemail.com)

**Professional Synopsis**

* More than Three Years of Hand on Experience in Internal Audit
* Handled internal audits of Manufacturing, Hospitality & Financial industry
* Handled statutory audits of Plantation industry
* Reviewing the Internal Control system established by the management
* Presentation of Internal Audit reports to management for comments and action plan

**Career Recital & Proficiency Forte**

* **Articleship training (Audit Assistant)** as per ICAI Norms, with SNBA Chartered Accountants Bangalore, **(March 2012 – February 2015)**

**Responsibilities Handled:**

* Preparation of Audit plan
* Reviewing work of juniors
* Preparation of Internal Audit and discussion auditee
* Preparation of Internal Audit Report and submission to Audit committee
* **Freelance Auditor -** Worked as a freelance auditor for a period of one and half years in Calicut - Kerala

**(February 2015 - December 2016)**

**Responsibilities Handled:**

* Accounts restructuring of SME’s
* Internal Audit
* Management advisory
* Feasibility Study

**Academics**

* **Professional Qualification:**

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| --- | --- |
| **Examination** | **Board/University** |
| CA Preliminary(CPT) | The Institute of Chartered Accountants of India |
| CA IPCC(Intermediate) | The Institute of Chartered Accountants of India |

* **Others:**
* Completed Orientation Course as per the ICAI Norms in February 2010.
* Completed the 100 hours computer training course as per the ICAI Norms.

**Work Experience**

* Tata Coffee Ltd – Statutory Audit
* Oriental Hotels Ltd (Taj Hotels) – Statutory Audit
* Tata Global Beverages Ltd – Management Audit
* Indi Travel Pvt Ltd, Bangalore – Statutory Audit
* Roots Corporation Ltd (Taj Ginger Hotels) – Internal Audit
* Mahindra Holidays & Resorts Ltd – Internal Audit
* Mahindra & Mahindra Financial Services Limited – Internal Audit
* Movenpick Hotel & Spa , Bangalore – Internal Audit
* RP Resorts Pvt Ltd (The Raviz Kadavu), Calicut – Internal Audit
* Deccan Charters Pvt Ltd, Bangalore – Stock
* MARM Ayurvedic Hospital – Accounts restructuring and Internal Audit

**Achievements**

* Member of the winning team in Orientation Programme Conducted by ICAI Calicut in February 2010.

**IT Skills**

* Working Knowledge in MS - OFFICE
* Working Knowledge in SAP, Tally ERP 9.0.
* Auditing knowledge in Point of Sale (POS) Software’s

**Personal Skills**

* Good Interpersonal, Analytical & Communicational Skills.
* Can work independently as well as a good team player.
* Ability to grasp new ideas and technical concepts quickly and efficiently.
* Quickly adapt to new employment guidelines and procedures.

**Personal Dossier**

**Marital status :** Unmarried

**Nationality :** Indian

**Driving license :** India

**Languages known :** English, Malayalam, Hindi & Tamil

**Work Experience :** Hospitality, Manufacturing & Financial Service industry

**Hobbies :** Travelling, Driving & Reading.