

Contact HR Consultant for CV No: 340348

E-mail: response@gulfjobseekers.com

Website: <http://www.gulfjobseeker.com/employer/cvdatabasepaid.php>

CAREER OBJECTIVE

A well presented and responsible young person who has a warm way with people, and is more than able to meet customer expectations in terms of efficiency, accuracy, timeliness and professionalism of response. Ma Liza is able to meet deadlines and complete tasks accurately and efficiently. She has superb communication skills and can easily engage in conversation with customers, building rapport and asking questions in order to get a better understanding of their needs. She has high energy levels and is flexible about shifts. Now looking for a suitable cashier position with an ambitious and reputable company.

AREAS OF EXPERTISE

* Customer service
* Branch cashiering
* Customer facing
* Cash handling & counting
* Computer literacy
* Customer needs
* Stopping theft
* Stock management
* Doing repetitious work accurately
* Operating a cash register
* Up-selling
* Taking credit card payments
* Updating account details

CAREER HISTORY

Hypermarket and Geant Easy – FUCOM LLC

CASHIER July 2012 - Present

Working on a cash register in a large busy store providing a high quality, customer driven service . Helping to build the business by engaging in a polite and friendly way with every customer.

**Duties:**

* Providing customers a personalised, friendly and efficient cashiering service.
* Taking payments from customers via cash, and credit cards.
* Entering purchases into a cash register then calculating the total purchaseprice.
* Scan items and ensure pricing is correct.
* Issue receipts, refunds, and credits.
* Count money in cash drawers at the beginning of shifts to ensure that amounts are correct and that there is adequate change.
* Change receipt paper as needed.
* Resolve amount discrepancies.
* Bag items carefully.
* Helping to resolve customer complaints.
* Assisting with shelf stacking, sticking prices on items etc.
* Training new cashiers.
* Sorting, counting, and wrapping currency and coins.
* Establish or identify prices of goods, services or admission, and tabulate bills using calculators, cash registers, or optical price scanners.
* Asssigned in central cashier desk

PREVIOUS WORK EXPERIENCES

Department Store and Supermarket- METRO GAISANO MALL CEBU CITY, PHILIPPINES

Cashier- October 2009-2012

Kentucky Fried Chicken Ayala, Cebu City, Philippines

Service Crew- October 2007- October 2008

Chinkys Fast Food Dumaguete City, Philippines

Service Crew- March 2007- October 2007

KEY SKILLS

* Able to follow a routine and adhering to procedures.
* Engaging in continuous learning in order to broaden knowledge and experience.
* Able to remain calm and relaxed under pressure.
* Highly focused on providing customers with a good experience.
* A strong team player.
* Always polite and helpful.
* Possessing plenty of patience.

ACADEMIC

Associate Degree in Hotel and Restaurant Management 2004 – 2007

Negros Oriental State University

PERSONAL DETAILS

Birth Date : July 4, 1986

Civil Status : Single

Nationality : Filipino

Visa Status : Working Visa

I hereby certify that the above mentioned is true and correct.