 HaseeHASEEB aNWAR Anwar

Haseeb.

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* **Visa status** : visit visa

**Languages** : English , Urdu & Punjabi .

**CAREER OBJECTIVE**

My aim is to be part of an organization where I can fully utilize and enhance my abilities and

professional skills and meet new challenges with added responsibilities. Also an opportunity for career

progression in a stable working environment will be major motivation factor for me .

**EMPLOYMENT EXPERIENCE**

**Travel Safe Officer : (10/2013 - 04/2016 )**

**STM SECURITY , London , UK**

I have an experience of security services in a company (London Overground Rail Operations Limited)

to make sure Station secure and hazard free all the time during my job . It was multi task job where I

have to manage Security, customer services , KPI Checks , push back staff handling , crowd control and

health and safety issues on the station .

As a travel safe officer , my duties were to travel with my job partner on trains to keep eyes on

customers involve in prohibited things and incident Management . Reporting to upper management

and in emergency coordinate with POLICE , Ambulance , Fire Brigade or Railway Track Signallers .

**Sales Manager (09/2011 - 06/2013)**

**LOOT Ltd , London , UK**

I did a job as a sales manager in a garments outlet where my duties involved me to supervise all the

staff members, hiring of new staff and then train them. Other duties were the stock checking and its

maintenance, staff management in case of any emergency. Customer satisfaction and their complaints

handling . With additional I had to look on the daily sales and then preparation of cash flows at the

end of each day.

**Assistant Export Manager : (08/2003 - 07/2009)**

**United Enterprises Pvt (Ltd):**

I did a job as a marketing manager in United Enterprises . Where I had multi task responsibilities like

contact with customer and introduce them our products , provide them samples for quality approval ,

negotiate on prices and delivery time , take care of customers and their satisfaction and help them in

complaint procedure . Export Documentation , dealing with banks and managerial issues .

**EDUCATIONAL QUALIFICATION**

**ICS** (Math , Stats , Computer) SIIT (Sialkot Institute of Information Technology) 7th Aug , 2004

**Matriculation** (Science Subjects) CPS (City Public School) 30th Jun , 2000

**ADITIONAL QUALIFICATION**

**Railway Safety Accreditation Scheme Training Course** (London) 14th August 2015

**Prepare and Issue Domestic Green Deal Advice Report QCF Level 4** (EDI , London) 5th Nov , 2013

**Diploma in Green Deal Domestic Advice QCF Level 3 (**EDI , London) 5th Nov , 2013

**Undertake Occupancy Assessments and Give Advice QCF Level 3** (EDI , London) 5th Nov , 2013

**Door Supervision Certificate , Conflict Management and Physical Intervention Skills**

(EDI , London) 27th Jan, 2012

**Modelling & Graphic Design , 2D - 3D Drafting , Architectural Design** (NIDA , Pakistan) Jun 2005

**Diploma in Information Technology** (Suffah Computer Zone , Pakistan) 25th Sep , 2000

**WORKING SKILLS**

**Information Technology : Marketing :**

Architectural Designing Web Marketing

2D-3D Drafting E-mail Marketing

Modelling and Graphic Designing Tele-Marketing

Web Designing , Corel Draw , Adobe Photoshop In person Marketing

Data Management , MS Office , Presentation Skills

Internet Browsing , Corresponding/E-mailing

**INTEREST & HOBBIES**

Capable of being responsible, exercising initiative , working independently as well as with others .

Excellent communication and customer service skills .

Able to innovate and implement fresh ideas , team player and leader, absolute integrity .

Capable of meeting targets and initiative to work in dynamic environment .

Reference : Available on Request