Attia

[Attia.340960@2freemail.com](mailto:Attia.340960@2freemail.com)

* **Career objective**

\*\*Seek to work in a dynamic and competitive environment so that I could utilize my skills and abilities to become a well-recognized professional.

* **Personal data**
* Date of birth 12-11-86
* Rawalpindi, Pakistan.
* Nationality : Pakistani
* Marital Status: Married
* **Degrees**

**2013-2015**

MS (management)

CGPA:3.5/4.0

Subject: Management

International Islamic University

**2009-2010**

MBA (HRM)

CGPA: 3.8/4.0

Subject: Human Resource Management

International Islamic University

**2005-2009**

BBA (Hon’s) HRM

CGPA: 3.2/4.0

Subject: Human Resource Management

International Islamic University

* **Experience**

**2011-2014**

English spoken teacher for grade 5th,6th and 7th At AL-HUDA HIGH SCHOOL.

**2016**

* Marketing lecturer at **International Islamic university, Islamabad.**

**2017**

* Currently working as an administrator at faculty of management sciences **International Islamic University, Islamabad.**
* **Linguistic & Computer**
* Language skills in Urdu (Fluent) & English (Fluent)
* Proficient in MS Office; Word, Excel and Power Point.
* Proficient in using SPSS
* Operating Platforms: Windows 2000, 2007, XP
* **Major projects**
* Project on Marketing Management of oil and gas industries
* Project on Management of Mobilink
* Project of Islamic Banking and Finance on Soneri Bank
* Project of Business Communication on Telephoning
* Project on Conflict and Negotiation of Pakistan Air Force
* Project of Training and development in standard charter
* Project on Human Resource Management of shell
* Project of International Business on the Leather Product of Pakistan.
* Project of Performance and Compensation Management
* Project of Strategic Issues of PTCL
* Project of International Career Building Assignments
* Seminar on oral communication and presentation(logos the competitive edge of business organization)
* Marketing Management Project on stall Arrangement
* **Major Courses**
* Current Topics in Organizational behavior
* Issues in HRM
* Human Resource Management
* Recruitment Selection and Induction
* Business Communication
* Personal Training and Development
* Total Quality Management
* HRM in multinationals
* Strategic Marketing Management
* Project Management
* Communication skills
* Marketing Management
* Operation Management
* Principal of Marketing
* Organizational Behavior
* Leadership
* Negotiation and conflict Management
* Financial Management
* Managerial Finance
* Cost Accounting
* Business Research and Report Writing