Savio

[Savio.341005@2freemail.com](mailto:Savio.341005@2freemail.com)



**Lead Associate - Airline Fare Auditor**

* 11 years of experience in Auditing of Ticket for various worldwide airlines. Ticket audit service provider Endorsed by IATA.
* Conceptualise and put into effect training needs of the team
* Good in crossing checking of Fares and Taxes. Ensuring targets are met on daily basis. Attending queries of the team and briefing the team on updates.



**Main Skills**

**Good inter-personal skills with a helpful, friendly and outgoing personality.**

**Good problem-solving abilities.**



* Tolerant and flexible to different situations
* Very Good in Picking up errors
* Accuracy and Attention to Details
* Analytical thinking
* Self Motivated

**Skills**

* Very good knowledge of all Audits
* Reliable in submitting completion on time
* Organization and Prioritization
* Tolerant to stressed situation
* Adaptability



**Professional Experience**

**WNS GLOBAL SERVICES PVT LTD, Vikroli, Mumbai** –Lead associate from April 2016 till date

Auditing of Airline Issued Tickets , Cross Checking of Fares and Taxes (CRS used Amadeus, Atpco, Sabre & Sita). Ensuring targets are met on daily basis. Quality and ADM check on work done by the team.

Allocating work and Attending queries of the Team. Briefing the team on updates. Analyze and evaluate training needs of the team and Intimate the Team Leader.

**ACCELYA KALE SOLUTION LIMITED, Porvorim, Goa** –Lead Associate from February 2006 to 5 April 2016

Auditing of Airline Issued Tickets , Cross Checking of Fares and Taxes (CRS used Amadeus and Atpco). Ensuring targets are met on daily basis. Quality and ADM check on work done by the team.

Allocating work and Attending queries of the Team. Briefing the team on updates. Analyze and evaluate training needs of the team and Intimate the Team Leader.

**CONTROLNET (INDIA) PRIVATE LIMITED, Verna Goa**

Worked as a Book Writer Generating E-books (Creating Pages of the Products of shopping websites which are then Generated into E-books)

**COMLINK SYNERGIES PVT LTD, Panaji Goa**

Worked as Data Entry Operator and Processing DAE Forms.

**RELIANCE COMMUNICATIONS LTD, Panaji Goa**

Worked in the Collection Center Processing Forms and data entry.

**SMART CARDS, Panjim Goa**

Worked as a Data Entry Operator clicking snaps with a web camera. Finger printing, checking Amending and sorting of Forms.

**Computer Skills**

**Software:** MS Office (Word, Access, Excel, PowerPoint), GDS(Galileo, Amadeus, Worldspan, Sabre), IDS, Coreldraw, Photoshop, Fox Pro

**Social Media:** Facebook, Twitter, google ads

**Other skills**

* Diploma in Typewriting with 40 w.p.m,
* Diploma in computer applications with MS Office (word, Excel, PowerPoint, Internet & email)

FoxPro

* Diploma in IATA based course in Air Fares and Ticketing,



**Education**

**MADURAI KAMRAJ UNIVERSITY**

**Bachelor of Arts, May 2003**

* Major: English Literature
* Graduated with Second class

**GOA BOARD OF EDUCATION**

**Higher Secondary School Certificate, October 1989**

* Major : Commerce

**GOA BOARD OF EDUCATION**

**Secondary School Certificate, October 1986**

