**AREAS OF EXPERTISE**

*Goal setting analysis*

*Market competition*

*Managing supplies*

*Account management Leadership*

*Strategy development*

*Product presentations*

**PERSONAL SKILLS**

*Highly articulate*

*Resourceful*

*Multi-tasking*

*Analytical*

*Team Leader*

*Ambition*

*Creative*

*Diplomatic*

*Responsible*

*Flexibility*

**Trainings**

*Leadership training*

*Ashgabat Turkmenistan 2015*

*Language courses*

*Alicante Spain 2013*

*Training of personal growth*

*Moscow Russia 2013*

*Training on sales techniques*

*Moscow Russia 2012*

**Languages skills**

*Turkmen – native*

*English – fluent*

*Russian – fluent*

*Turkish – Intermediate*



Contact HR Consultant for CV No: 341038

E-mail: [response@gulfjobseekers.com](mailto:response@gulfjobseekers.com)

Website: <http://www.gulfjobseeker.com/employer/cvdatabasepaid.php>

**PERSONAL SUMMARY**

A positive, engaging and action oriented sales professional who is able to excel in an ambitious and continuously changing competitive environment. Maxine is able to bring energy and excitement to all areas of customer interaction. Demonstrated ability to targeted prospect accounts, understand customers’ needs, and deliver the value proposition for company’s products and services. Knowledge in developing and implementing strategies for sales enhancement.

Looking for a suitable position with a thriving company where there is strong potential for further advancement.

**WORK EXPERIENCE *Jewelry Sales Associate Turkmen Gold Ashgabat Turkmenistan***

**Sales Consultant 06/2014 – 01/2017**

* Inform customers about upcoming designs, products and features.
* Provide assistance and information needs for clients in making the right choice.
* Receive payments, update stock, and sales inventory regularly.
* Respond to customer queries regarding products.
* Assist clients in jewelry selection by understanding and anticipating their requirements.
* Preparing weekly sales plans.
* Establishing a favorable climate with customers.
* Capturing data and getting feedback from customers.

**Achievements**

* Increased the company’s sales up to 20 % through using unique sales skills.
* Implemented new standards for VIP clients by sending thank you notes and congratulatory messages on special occasions.

***Real Estate Agency Zhetigen Ltd. Moscow Russia***

**Property Consultant 03/2012 – 02/2014**

* Advise clients on market conditions, prices, mortgages, legal requirements and

related matters.

* Tracking the consistency with rent obligations and conflict resolution between

lessors and tenants.

* Cooperating with the owners of the houses and helping them to solve their problems related to housing.
* Present purchase offers and interview clients to determine demand.
* Coordinating work activities with team members and executives.
* Ensure that all property related paperwork is complete and accurate.

**Achievements**

* In Strategic sales and market planning.
* In account relationship management and development.
* In development of alternate channel.

***Fashion Sales Associate Mavi Store Moscow Russia***

**Sales Consultant 11/2010 – 02/2012**

* Actively greeting customers and maintaining a level of conversation during their

store visit.

* Taking decisive action to improve the branch performance.
* Dealing with all customer complaints in a professional and courteous manner.
* Maintaining superb visual standards within the store.
* Promoting specific lines under the guidance of management.
* Unpacking and checking all new stock deliveries.

**ACADEMIC QUALIFICATIONS**

Master of Engineer of Automated Information and Management Processing System

**Moscow State University of Technology «STANKIN»**, Moscow Russia09/2008 – 12/2013.

**Achievements**

Third place in the Mathematics Olympiad, Moscow State University of Technology