**Zahid**

***C/o-Cell: +971503718643***

***Email:*** [***zahid.341252@2freemail.com***](mailto:zahid.341252@2freemail.com)

***Marital Status: Married***

***DOB:1st Oct 1963***

***Country: Pakistan***

|  |
| --- |
| **Objective** |

To pursue a long term career relationship with a growth oriented organization

|  |
| --- |
| **Experience** |

|  |  |  |  |
| --- | --- | --- | --- |
| **Company** | **Designation** | **Country** | **Dates** |
| **Weatherford Drilling International** | Material and Logistics Assistant | IRAQ | 2010 - 2015 |
| ***Job Responsibilities:***   * To Ensure availability of critical parts for repair and maintenance of equipment * To ensure the availability * Responsible for incoming and outgoing of equipment * Meeting inventory targets and warehouse benchmarks * Preparing requisition for purchasing * Issue of materials from warehouse * Maintaining warehouse on the rig side * Manage hazard material with safety data sheet (MSDS) * Accurate physical inventory/cycle counts/stock condition verification * Management of material movement, facility transfers and returns * Identification and disposition of obsolete, no-moving and excess material | | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Company** | **Designation** | **Country** | **Dates** |
| **KCA Deutag Drilling Company** | Material Coordinator | OMAN | 2006-2010 |
| ***Job Responsibilities: Material Coordinator***   * Responsible for the procurement of equipment/materials required for operation at the company supply base/yard * Prepare requisition, bids, contracts, cover letters and other contract related documentation as required as well as perform contractual /commercial review of bid submittals along with analytical resources from the Business Management group * Liaise with suppliers to clarify and negotiate contractual/commercial issues and to expedite document   Processing and execution.   * Implementing and monitoring cost-effective, expedient, and in compliance * Ensure all asset, procurement and materials requirements for the job are met * Inventory process control * Vendor Contract negotiation * Negotiate contracts & purchases across all departments to ensure a professional service with suppliers * Materials handling process management * Improving corporate profits and decreasing expenditures  |  |  |  |  | | --- | --- | --- | --- | | **Company** | **Designation** | **Country** | **Dates** | | **KCA Deutag Drilling Company** | Warehouse man | OMAN | 2001-2006 | | ***Job Responsibilities: Warehouse Man***   * Responsible for incoming and outgoing of equipment * Tracking of equipment for repair and maintenance * Preparing requisition for purchasing * Maintaining warehouse on the rig side * Inventory control * Correspondence with purchase department * Cycle Count * Trained on SAP Modules  |  |  |  |  | | --- | --- | --- | --- | | **Company** | **Designation** | **Country** | **Dates** | | **Cummins Pakistan (ltd).** | Marketing Executive | Pakistan | 1994-2000 | | ***Job Responsibilities:***   * Marketing all Cummins products and services * Focusing on Cummins Power Generation (CPG) Marketing * Developing Relationship with Clients * Interacting with the Corporate Clients * Analyzing cost and Preparing Quotation and tender bids * Analyzing market potential  |  |  |  |  | | --- | --- | --- | --- | | **Education** | | | | | **University** | **Degree** | **Country** | **Dates** | | **University of East Manila Philippines** | Master’s in Business Administration-*Marketing* | Philippines | 1993 |  |  | | --- | | **IT SKILLS** | | * **MS Word, Excel, PowerPoint** * **SAP** * **C++, Visual basic** | | | | | | | | | | | | |

***\*References will be furnished on request.***