**Zahid**

***C/o-Cell: +971503718643***

***Email:*** ***zahid.341252@2freemail.com***

***Marital Status: Married***

***DOB:1st Oct 1963***

***Country: Pakistan***

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| **Objective** |

To pursue a long term career relationship with a growth oriented organization

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| **Experience** |

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| **Company** | **Designation** | **Country** | **Dates** |
| **Weatherford Drilling International** | Material and Logistics Assistant | IRAQ | 2010 - 2015 |
| ***Job Responsibilities:**** To Ensure availability of critical parts for repair and maintenance of equipment
* To ensure the availability
* Responsible for incoming and outgoing of equipment
* Meeting inventory targets and warehouse benchmarks
* Preparing requisition for purchasing
* Issue of materials from warehouse
* Maintaining warehouse on the rig side
* Manage hazard material with safety data sheet (MSDS)
* Accurate physical inventory/cycle counts/stock condition verification
* Management of material movement, facility transfers and returns
* Identification and disposition of obsolete, no-moving and excess material
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| **Company** | **Designation** | **Country** | **Dates** |
| **KCA Deutag Drilling Company** | Material Coordinator | OMAN | 2006-2010 |
| ***Job Responsibilities: Material Coordinator**** Responsible for the procurement of equipment/materials required for operation at the company supply base/yard
* Prepare requisition, bids, contracts, cover letters and other contract related documentation as required as well as perform contractual /commercial review of bid submittals along with analytical resources from the Business Management group
* Liaise with suppliers to clarify and negotiate contractual/commercial issues and to expedite document

Processing and execution. * Implementing and monitoring cost-effective, expedient, and in compliance
* Ensure all asset, procurement and materials requirements for the job are met
* Inventory process control
* Vendor Contract negotiation
* Negotiate contracts & purchases across all departments to ensure a professional service with suppliers
* Materials handling process management
* Improving corporate profits and decreasing expenditures

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| **Company** | **Designation** | **Country** | **Dates** |
| **KCA Deutag Drilling Company** | Warehouse man | OMAN | 2001-2006 |
| ***Job Responsibilities: Warehouse Man**** Responsible for incoming and outgoing of equipment
* Tracking of equipment for repair and maintenance
* Preparing requisition for purchasing
* Maintaining warehouse on the rig side
* Inventory control
* Correspondence with purchase department
* Cycle Count
* Trained on SAP Modules

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| **Company** | **Designation** | **Country** | **Dates** |
| **Cummins Pakistan (ltd).** | Marketing Executive | Pakistan | 1994-2000 |
| ***Job Responsibilities:*** * Marketing all Cummins products and services
* Focusing on Cummins Power Generation (CPG) Marketing
* Developing Relationship with Clients
* Interacting with the Corporate Clients
* Analyzing cost and Preparing Quotation and tender bids
* Analyzing market potential

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| **Education** |
| **University** | **Degree** | **Country** | **Dates** |
| **University of East Manila Philippines** | Master’s in Business Administration-*Marketing* | Philippines | 1993 |

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| **IT SKILLS** |
| * **MS Word, Excel, PowerPoint**
* **SAP**
* **C++, Visual basic**
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***\*References will be furnished on request.***