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**Academic Professional**

***Seeking position of a Vice Principal with a leading growth oriented organization in Education Industry.***

**PROFILE**

* *M. Sc. & M. Ed with 16+ years of teaching experience with India reputed schools like* ***The Rajkumar College (Residential School), Sherwood College (Residential School), Nainital, The Indian Public School (Residential School), Dehradun, DAV Public School(Jharkhand) and Army Public School, Ranchi.***
* ***PGDEA (Educational Administration****) from Symbiosis Centre for distance learning, Pune, 2011*
* ***EMBA (HR)*** *from National Institute of Business Management, NIBM*
* *Expertise in* ***Teaching and Training, Curriculum Development, Staff Development, Organizational, Planning, Organizational Development, Leadership Development, Management, Team Building, Event management, Coordination , Counselling etc.***
* *In-depth experience in* ***Planning & Implementation*** *of Curriculum, lesson plans, annual plans, work sheets .*
* ***Delivered 1000 hours Teacher’s training*** *programs for primary and secondary level teachers.*
* ***CCE – Coordinator,*** *Complete implementation of CCE pattern within the framework of CBSE for Secondary students.*
* *Participated in a workshop on* ***Innovative Teaching Techniques*** *conducted by Orient Longman Private Limited, Mumbai at The Rajkumar College*

**Key Skills and expertise**

*Teaching and Training, Curriculum Development, Staff Development, Organizational, Planning, Organizational Development, Leadership Development, Management, Team Building, Event management, Coordination , Counselling etc.*

**Work Experience**

**Presently working with KC International School as a Vice Principal**

**April’12 – May’16: Sanjay Ghodawat International School, Kolhapur**

Profile: *Worked as Head of the Department,*  **Science and Coordinator.**

**Jan’08 – Jan’12: The Rajkumar College (Residential School), Rajkot, Gujarat**

Profile: *Worked as Head of the Department, Biology and CCE Head*

**May’06 – Jan’08: Sherwood College (Residential School), Nainital, Uttarakhand**

Profile: PGT (BIOLOGY), House Mistress

**April’05 – May’06: The Indian Public School (Residential School), Dehradun**

Profile: PGT (BIOLOGY), House Mistress

**April’04 – May’05: DAV Public School, Hazaribagh**

Profile: TGT (BIOLOGY)

**April’02 – May’03: DAV Public School, Kedla, Hazaribagh**

Profile: TGT (BIOLOGY)

**April’01 – April’02: East Point Senior Secondary School, Hazaribagh**

Profile: TGT (BIOLOGY)

**April’1999 – April’2001: Army Public School, Ranchi**

Profile: TGT (BIOLOGY)

**Key Responsibilities**

* *Implementation of Curriculum, lesson plans, annual plans, worksheets etc.*
* *Teaching Biology to 9th, 10th, 11th and 12th standard students*
* *CCE – Coordinator, Complete implementation of CCE pattern within the framework of CBSE for Secondary students.*
* *Organizing orientation programs for students, teachers and parents*
* *Providing guidance and counselling to secondary and senior secondary students regarding their academic, personal, behavioural or vocational issues*
* *Organizing teacher’s training programs for primary and secondary level teachers*

**Additional Responsibilities**

* *To mentor students who take part in inter-house/school or any other debate /speech / public speaking competitions*
* *To take up the school team for educational tour/trip*
* *To organize adolescence programs for teen age students*
* *To guide senior secondary students regarding their career options*

**Achievements**

* *An excellent result of class 12th students (CBSE) for Biology subject*
* *Attended* ***South Asia and Gulf Region Round Square Conference****,2009 at Bhopal and represented The Rajkumar College*
* *Participated in a workshop on* ***Assessment and Evaluation organised byASSET****at The Rajkumar College, Rajkot*
* *Represented* ***D.A.V. school as a School Coordinator*** *in* ***7th National ScienceOlympiad Foundation***
* *Participated in Inter School Staff Basketball Tournament at Dehradun*
* *Attended* ***Entrepreneurship Awareness Programme organised by Institute of Entrepreneurship Development*** *at Hazaribagh*
* *Participated in a workshop on* ***Innovative Teaching Techniques*** *conducted by Orient Longman Private Limited, Mumbai at The Rajkumar College*
* *Attended the****Service Teacher’s Training Programme*** *and workshop onTeaching of Biology– Problems and Solutions, organised by DAV College Managing, Committee New Delhi*
* *Participated in a workshop on* ***Use of Teaching Aids (Science),****organised by DAV College Managing Committee, New Delhi*
* *Attended Regional Level* ***CBSE Science Exhibition*** *at Baroda,2009*
* *Received the Best Acting ( Skit Competition ) award in Youth Festival 2004 at AAIDU, Allahabad*
* *Received 3rd prize in Rangoli competition at University level*
* *Represented St. Columba’s College as a* ***NSS ( National Service Scheme ) group leader****.*
* *Received 2nd prize in singing competition (Ghazal) organised byPrayagSangeetSamiti, Allahabad*
* *Received various prizes and awards in schooling days at State level and District level for Speech/Essay/Public Speaking and Poem writing competitions*