**CURRICULUM VITAE**

* **HAAD LICENSED**

Name : Jocelyn

**C/o-Contact Numbers** +971501685421

**Email Address** : Jocelyn.341502@2freemial.com

**PERSONAL DETAILS**

* Date of Birth : October 15, 1988
* Age :28 years old
* Gender : Female
* Nationality : Filipino
* Marital Status : Single
* Religion : Catholic
* Height : 5 feet 4 inches
* Weight : 154 lbs.
* Passport Details :
* Place of Issue: Cebu
* Expiry Date: September 30, 2020

**EDUCATION**

* **Course : Bachelor of Science in Nursing**

Dates Attended : June 2005 – April 2009

Completion Date :April 2009

School : Far Eastern University (FEU MANILA)

Address : Morayta, Manila, Philippines

**PROFESSIONAL LICENSE**

* **Licensing Body : Professional Regulation Commission**

Professional Status : Registered Nurse

License/Registration No. : 0567770

Registration Date : August 25, 2009

Validity Date : October 15, 2019

* **Licensing Body :Health Authority-Abu Dhabi (HAAD)**

Professional Status :Registered Nurse

**WORK HISTORY**

Duration of Employment : February 3, 2014 –February 10, 2016

**Name of Hospital :Mendero Medical Center**

**Address :A. Tan Street, Baranggay Pitogo, Consolacion, Cebu 6001, Philippines**

**Bed Capacity : 200 beds**

**Unit : Intensive Care Unit/Critical Care Unit**

**Position : Charge Nurse**

* **Hospital and Unit Description**:

A 200 bedded tertiary hospital that provides medical and surgical services to patients and their family. The hospital envisions to provide its customers with the most enriching hospital services delivered at a level of quality that is unparalleled and accessible to its residents and all who wish to avail of its services.The Intensive Care Unit consists of 8beds, with a nurse/patient ratio of 1:1-2, and along with ICU admissions, the unit also provides care to patients in emergency who require immediate intervention. Common ICU cases attended were patients who recently diagnosed with CVA, Recent Myocardial Infarction, patients suffering from Acute Respiratory distress syndrome needing mechanical ventilators for breathing and those patients needing intensive care and monitoring.

* **Job Description:**

Organize and manage the appropriate and effective provision of nursing services in designated units/areas to ensure quality patient care. Is accountable for the unit’s efficient flow, appropriate deployment of staff, effective use/inventory of supplies and other operational functions. Additionally, functions as a mentor and guide to staff and serves as liaison with nursing service.

Works alongside the patient's physicians, other nurses and nursing assistants within the unit and participates in monitoring and evaluation of effective and appropriate nursing strategies. My responsibilities are:

* Plans, directs, evaluates, and coordinates unit operations to ensure the provision of quality nursing care.
* Manages and analyzes personnel workload and skill requirements to ensure quality patient care.
* Exemplifies and promotes quality in practice; manages workload and priorities in accordance to the unit/hospital’s standard of performance.
* Provides leadership and direction to the members of the unit. Coordinates team decisions, promotes effective communication, identifies and assigns appropriate tasks to the staff in accordance with legal and professional guidelines as well as departmental standards.
* Coordinates with other health care providers to facilitate the treatment, safety and recovery of patients as well as providing treatment for life threatening emergencies in the unit.
* Ensures that all patients are see by the Resident on Duty or Attending Physician, and alerts the physician with regards to the patient’s condition or any information that may require adjustments in the patient’s level of care.
* Implements standards for the proper documentation of all patient records; checks for completion and accuracy.
* Liaises with appropriate internal and external support services which involves physiotherapists, occupational therapists, occupational discharge team and social workers, to provide seamless care
* **Equipment Used:**
  + Cardiac monitors (Mediana)
* Defibrillator (Philips)
* ECG machine
* Portable 2D Echo with Doppler machine
* Mechanical Ventilators (Purittan Bennet)
* Infusion pump (Terumo)
* Syringe pump (Terumo
* Suction Machine (Gomco)
* Patient Controlled Analgesia Machine
* Duration of Employment : February 2012 – February 2013

**Name of Hospital :Orange Valley Nursing Home**

**Address : 221 Clementi Avenue, Singapore, Singapore**

**Bed Capacity : 200 beds**

**Position : Care Nurse**

* **Hospital and Unit Description:**

Has since grown to be one of Singapore’s leading eldercare service provider offering convenient one-stop comprehensive eldercare service. Currently running six nursing homes island-wide with more than 1,000 beds. Also offer home care, dietetics and rehabilitation services, ambulance service, and sale of eldercare equipment and products.

* **Job Description:**
* Duties include basic assistance such as helping patients bathe, dress themselves, get up and down, walk, and use wheelchairs or walkers.
* Monitor patients’ conditions and assess their vital signs, noting any physical or mental

decline and reporting back to the Resident Physician.

* Administer medications and other treatments and help patients manage common age-related conditions such as incontinence, sleep disturbances or loss of mobility.
* Escorts residents during scheduled health maintenance check up with their respective physicians.
* Maintain and monitor accurate stocks of medicines available for each resident.
* Duration of Employment : June 2010-January 2011

**Name of Hospital :Dr. Jose N. Rodriguez Memorial Hospital**

**Address : Tala, Caloocan City, Philippines**

**Bed Capacity : 2000 beds**

**Unit : Emergency Dept., Medical-Surgical Ward, Pedia Ward**

**Position : Volunteer Nurse**

* **Hospital and Unit Description:**

The hospital began treating general medical cases (non-Hansen disease patients) when there was a high success rate of treatment of the first Hansen patients from research and the advancement of procedures done within the current medical practice. Due to the significant drop of Hansen patients the hospital then considered admission of general cases

* **Job Description:**
* Provides bedside nursing care to patients such as vital signs monitoring, changing of dressing, checking observations, and assistance with mobilization
* Administers prescribed oral, intramuscular, subcutaneous and intravenous medications. Initiate and monitor intravenous therapy administration.
* Observes proper documentation of patient’s assessment, interventions and outcomes on the patient’s medical chart.
* Assist Resident Physician during his rounds to patients and carries orders accordingly.
* Works closely with members of multidisciplinary health care team to provide a continuous and effective level of care to patients

**AFFILIATIONS**

* Philippine Nurses’ Association
* Red Cross Youth Collegiate Committee **–** FEU CHAPTER
* Far Eastern University Alumni Association

**TRAININGS and SEMINARS ATTENDED**

* Certification : **BASIC LIFE SUPPORT – American Heart Association**

Date Attended : February 19, 2016

Venue : FDM Training Center, Quezon City, Philippines

* Certification : **BASICS OF MECHANICAL VENTILATION FOR NURSES**

Date Attended : November 17, 2015

Venue :Mendero Medical Center, Cebu 6001, Philippines

* Certification : **BASIC LIFE SUPPORT AND ADVANCE CARDIAC LIFE SSUPPORT**

Date Attended : August 8-9, 2015

Venue : Philippine Heart Association, Mendero Medical Center, Cebu 6001, Philippines

* Certification : **RAPID RESPONSE; ANAPHYLAXIS AND SEIZURE**

Date Attended : July 25, 2015

Venue : Mendero Medical Center, Cebu 6001, Philippines

* Certification : **DELIVERING EXCEPTIONAL CUSTOMER SERVICE**

Date Attended : July 23, 2015

Venue : Mendero Medical Center, Cebu 6001, Philippines

* Certification : **CLOSED SYSTEM SUCTIONING**

Date Attended : May 06, 2015

Venue : Mendero Medical Center, Cebu 6001, Philippines

* Certification : **ECG WORKSHOP MONITORING AND RECOGNITION**

Date Attended : April 21, 2015

Venue : Mendero Medical Center, Cebu 6001, Philippines

* Certification : **BEDSIDE NEUROLOGIC EVALUATION AND ASSESSMENT**

Date Attended : April 14, 2015

Venue : Mendero Medical Center, Cebu 6001, Philippines

* Certification : **MMC EBOLA VIRUS PREPAREDNESS PLAN**

Date Attended : October 31, 2014

Venue : Mendero Medical Center, Cebu 6001, Philippines

* Certification : **INTRAVENOUS TRAINING PROGRAM**

Date Attended : November 9-11 2009

Venue : Lung Center of the Philippines, Quezon City, Philippines