**RESUME**

Anu

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**Career Objective:** Looking for an opportunity to work as a Medical Coder where I can fully utilize my extensive computer and medical coding knowledge for the benefit of the facility.

**Professional Summary & Nature of work:**

* CPC Certified Professional Coder (AAPC) with 6.8 years of experience in medical coding.
* Extremely knowledgeable with regard to Medical coding guidelines and coding techniques (ICD-9, ICD-10, HCC, CPT, HCPCS).
* Proficient in inpatient hospital coding, outpatient coding, and E/M coding.
* Good knowledge of using Encoder coding software.
* Excellent understanding of medical terminology, anatomy & Physiology.
* Having Knowledge in operating system Windows (2007, XP), Technical system MS Office Excel, Word.

**Education & Certifications:**

* **Certified Professional Coder (CPC®)** 2015
* **Certificate in Professional Medical Coding (CPMC)**  2015

Angel Medical Coding Academy

* **Basic Medical Transcription Certificate Program** 2010

Harvest Medical Transcription Pvt. Ltd.

* **Bachelor Of Technology In Biotechnology** 2009

Anna University

**Work Experience:**

**Senior Medical Coder**

**Duration : From 12/01/2012 to Till Date**

**Company : Right Revenue, Bangalore** (Worked onsite till September 2015 and working

from home till date)

**Duties Involved:**

* Handle information about patient treatment, diagnosis, and related procedures to ensure proper coding.
* Responsible for accurate coding & abstracting of clinical information from medical records
* Coding different surgical reports such as Orthopedic, Gastroenterology, Urology, Gynecology, Ophthalmology documents & Radiology coding.
* Perform audit coding of procedures & diagnosis.
* Ensure coded data accurately reflects service provided, based on documentation.
* Evaluate patient records for suitability, completeness, and correctness of health data.
* Keeping knowledge about various medical coding processes that include E&M, ER & radiology.
* Provide coding and documentation advice to the coding unit and professional staff.
* Investigate rejected claim to see why denial was issued.
* Arrange and maintain data for medical databases and registries.

**Medical Coder Level 11**

**Duration : From 05/12/2010 to 09/28/2012**

**Company : XL Health India Corporation PVT LTD, Bangalore**

**Duties Involved:**

* Assigning HCC diagnostic codes to outpatient and inpatient charts.
* Completing data entry of ICD-10 codes with a high level of accuracy.
* Performing audits and creating daily reports.
* Provide coding and documentation advice to the coding unit and professional staff.
* Research and resolution of coding projects as assigned.
* Determine valid encounters including legibility and valid signature requirements.
* Perform ongoing analysis of medical record charts for the appropriate coding compliance.
* Always met daily production goal and quality goal of averaging 98% accuracy rate on a consistent basis.

**Project Done:**

Micropropagation & detection of plumbagin in cell suspension cultures of *Plumbago rosea* L. undertaken at Division of Plant Biotechnology and Bioinformatics, Tropical Botanical garden and Research Institute, Palode, Trivandrum, Kerala.

**Co-curricular Activities:**

* Presented a paper in a state level Seminar on Biotechnology & Biodiversity.
* Participated in a state level seminar on transgenic Animals.
* Underwent In plant training at Regional Cancer Centre, Trivandrum.
* Underwent In plant training at Biotechnology and Model for Floriculture Centre, Trivandrum.

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**Personal skills & Achievements:**

* Productive, Adaptable & Responsible.
* Quick learner, Dedicated and Hardworking.
* Time management.
* Ability to work independently and as a part of team.
* Won Gold & Bronze medal in state level athletic championship.

**Declaration**

I hereby declare that above mentioned particulars are true to the best of my knowledge and belief and I am ready to produce the original as and when required.