Ibrahimkutty

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**Objectives & Goals:**

To work in a company with an effective environment conducive for personnel success, intellectual growth and career advancement and to achieve a position that would offer job satisfaction and channels for application of knowledge gained.

**Educational & Technical Qualifications:**

* Bachelor of Technology in**Civil Engineering** – Calicut university , India

**Seminars and Trainings Attended**

* Construction Safety Training for Site Safety Officers during the year of 1995

**Computer Skills**

* Windows XP, 2000, Microsoft Word, Microsoft Excel

**Work:**

**Experience**

**Company : Structure Target Group of co.**

**Position : Administration and project Management**

**Duration :2000 to 2016**

**Project : Dammam**

**Job responsibilities:**

* Ensure effective and efficient running of office administration and operations.
* Preparation of correspondence
* Serve as a focal point of management and associated offices
* Manage and maintain travel schedule for executive, communicate with executive on behalf of management
* Arrange and Participate meeting with directors
* Act as focal point for overall functioning of the organization and other administrative system liaising with the appropriate staff to arrange the tasks.
* Independentlyhandle the company business to develop the margin
* Managing vendor selection process and thereafter ensure implementation of the agreed service level agreement
* Handling procurement negotiate and optimum advantages of venders and suppliers
* Assist purchase and sales documentation, quotations

**Engineering**

* Preparation of quality documentation, procedures as per consultant’s program/standards.
* Inspection for civil construction activities.
* Review and approval of engineering layouts, documents, recording, procedure preparation.
* Work includes building finishing, laying of utility pipes for Drainage & Sewer lines, besides fire water and drinking water systems.
* QC coordinates to conduct tests for base compaction, Shuttering, rebar and checking of concrete mix before pouring.
* Inspect steel structural erection and final release, grouting and back filling etc.
* Maintain Log Register and discuss discrepancies / violation of standards with section in-charge and issue notification to concerned contractor for corrective action as and when necessary.
* Follow-up and rectify discrepancies notified, for remedial action including documentation.
* Prepare schedule of scope of works.
* Supervise in setting layout of steel and concrete works as per plan.
* Responsible for checking materials used in accordance with the specifications.
* Prepare progress report for billing.
* Conduct in-process and final inspection of civil and structural activities
* Verify survey works in accordance with client issued for construction drawings, verify dimension of excavation and concrete structures prior to and after concrete placing, recording of complete civil works among others.
* Preparing Inspection and Test Plan, Work Procedure, and Project Quality Plan.
* Perform other functions as directed by the Director

**Company : KASCO, Saudi Arabia**

**Position :** QC Civil Inspector

**Duration :** January 1993 toMay 2000

**Job responsibilities:**

* Inspection of concrete foundation pre-casting (form works, reinforcing steel bars and coating of bars, concrete pouring and curing, concrete cylinder sampling, checking of concrete temperature and slump test) to ensure activity compliance
* Supervise construction and inspection of evaporation ponds and burn pits for emergency isolation valve.
* Supervise or conduct inspection of compaction test (Field Density Test) on backfield materials.
* Inspection of foundation installation such as pipe support, platform foundations, gas receiver foundation and other Electrical foundations, solar panel foundations and many others.
* Inspection of structural works such as platforms, railings, plates, bolts, nuts installation, ensure installation of materials are in accordance with Saudi Aramco standards.
* Inspection of application of non-shrink grout cement on top of concrete foundations.
* Inspection on excavation, sand bedding, lowering of pipe, sand padding and final backfilling including beam construction.
* Prepare and submit quality reports and documents to project and quality supervisors.
* Soil & aggregates testing as per standards.
* Inspection of layout,footing,column,slab and finishing works.
* Quality control of concrete Batching plant, Paver blocks plant & Wet mix plant.
* Documentation and submission of reports for approval.
* Nuclear density gauge application for density & moisture.
* Technical knowhow of various ground improvement techniques like stone column, Band drain& Sand pile.
* Conduct in-process and final inspection of civil and structural activities that includes , verify survey works in accordance with client issued for construction drawings, verify dimension of excavation and concrete structures prior to and after concrete placing, recording of complete civil works among others
* Assist the construction supervisor on quality site problem and issues, set-up project QA/QC systems, attend weekly meeting, coordinate with inspection agencies and client covering various inspection discipline ,Mechanical, Electrical, Civil, and Coating.
* Supervision of existing projects with particular attention to Quality Control, responsible for execution and monitoring of approved Quality Control / Quality Assurance Manual in field of Civil and Structural Engineering. Preparation and submittal of Quality Documents to QC Manager and Clients.
* Perform inspection on RTU building, Operator shelter building and Hammam construction with regards to formworks, Reinforcing bar inspection, concrete pouring on foundations, concrete channel, installation of CHB wall, Floor slab, Roof slab including the water proofing on the roof slab, insulation on walls and Tiles installation.
* Perform inspection on concrete pouring of concrete encasement of conduits.
* Perform inspection on sand bedding, lowering in of pipes, sand padding, backfilling and construction of beam.
* Inspection of non-shrink grout cement application on concrete foundation surface to structural supports and platform.
* Preparation and compilation of quality reports/records and other quality related document for activity acceptance and final project handover.
* Perform other function as directed by QA/QC Manager.
* Supervise or conduct inspection of compaction test (Field Density Test) on backfieldmaterials
* Supervision and inspection of works for storm water drainage, underground piping, earthworks such as backfilling and compaction, cut and fill for land and industrial development, road pavement (asphalt and concrete), deep excavation with dewatering system, concrete construction such as rebar cutting, formwork fabrication and installation, concrete pouring, steel construction such as steel tower, high rise/ industrial structure and construction of all underground utilities.
* Supervision and inspection of works for storm water drainage, underground piping, earthworks such as backfilling and compaction, cut and fill for land and industrial development, road pavement (asphalt and concrete), deep excavation with dewatering system, concrete construction such as rebar cutting, formwork fabrication and installation, concrete pouring, steel construction such as steel tower, high rise/ industrial structure and construction of all underground utilities.
* Review laboratory's test certificates regarding soil classification, natural water content, maximum dry density and optimum moisture content, particle size distribution, liquid limit, plasticity index, laboratory compaction tests using standard/modified effort, etc.