**Nuruzzama**

Email: nuruzzama.342185@2freemail.com

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Objective:**

 To join a reputed organization which gives an opportunity to learn corporate skills and use it to achieve the organizational goals.

**Professional Qualification:**

Master of Tourism Administration from A.M.U., Aligarh in 2008

**Academic Qualification:**

 B.A. (Hons.) in Political Science from A.M.U., Aligarh in 2005.

 Intermediate from B.I.E.C. (Patna) in 2002.

 High School from B.S.E.B. (Patna) in 2000.

**Currently Working :**

|  |  |  |  |
| --- | --- | --- | --- |
| **Organization** | **Al Tayyar Tours & Travel** | **Designation** |  **Tours Executive (Outbound)** |
|  **Duration** | March 2012 to till date |
| **Tasks/ Responsibilities** | * To search for good hotels, on GTA, PLANET TRAVEL, LOTS OF HOTELS, AL TAYYAR ONLINE, AHS ONLINE HOTEL SYSTEM , & other online systems & tie up with them for mutual benefits and then to provide the services of the hotel to the guests.
* Looking for the International destinations like Malaysia, Dubai, Egypt, Indonesia, Srilanka, India, Maldives, Mauritius, Austria, Etc.
* Itinerary preparation., Voucher Generation
* Managing potential customer relation.
* Meeting sales target set by the management.
 |
| **Key Learning’s** | * I learnt about the international destinations, which are having importance from tourism point of view. To be familiar with the understanding root causes of existing marketing network issues and seeking innovative solutions for them.
* I learnt how to close the deal.
 |

**Previous Employer:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Organization** | **Flexi Tours Pvt Ltd**  | **Designation** |  **Executive (Tours)** |
|  **Duration** | November 2008 to December 2011 |
| **Tasks/ Responsibilities** | * To search for good hotels, on GTA, DOTW , FOREREZ TRAVEL BOUTIQUE & other online systems & tie up with them for mutual benefits and then to provide the services of the hotel to the guests.
* Itinerary preparation., Voucher Generation
* Managing potential customer relation.
* Meeting sales target set by the management.
 |

**Extra Curricular Activities:**

 Captain College Cricket Team in 2001.

 Won 3rd prize in Essay Writing Competition held at University Level (A.M.U) in 2003.

**Strengths:**

 Hard working, Positive Approach

**Technical Skills:**

 MS- word, MS- Excel, power point, Basic Internet Application

**Languages Known:**

 English, Arabic Hindi & Urdu.,

**Personal Profile:**

Date of Birth: 12.08.1985

Nationality: Indian

Gender: Male

Marital Status: Married

 ***(Nuruzzama)***