

Contact HR Consultant for CV No: 342323

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Website: <http://www.gulfjobseeker.com/employer/cvdatabasepaid.php>

**Career Objective:**

To enhance my sales and public relation skills to always perform the best for development and enhancement of my personality and my company’s welfare.

**Special Qualification**

I am a quick learner and I believe in being sincere and punctual. I don’t doubt success while working as a team no matter what the target is. I am always ready to accept new challenges or roles to execute my potentiality.

I am a skilled computer operator and have a good knowledge of MS office and internet searches.

**EDUCATIONAL QUALIFICATION**

YEAR LEVEL SCHOOL/COLLEGE

1991-2005 S.L.C *MOUNT MECHI SECONDARY SCHOOL*, Nepal

2005-2007 P.C.L *MECHI MULIPLE CAMPUS*, Nepal

2007-2010 Bachelor’s degree *MECHI MULTIPLE CAMPUS*, Nepal

**Employment History**

**Date- Mar 2010 - Aug 2010**  **COSI RESTAURENT (DUBAI)** *Post: - waiter/cashier*

**Task**: -

# Brew coffee

# receive customer’s order and serve in case of dine in

# Collect sale’s cash by self and submit to the manager after the shift

# remain customer friendly and make sure they get the best from the restaurant

**Date- Sep2010-2012 HEWLETT PACKETTE CUSTOMER SERVICE DEPARTMENT (INDIA)**

**Post: - customer care representative**

**Task: -**

#accept calls to clear customers complain and suggest the best HP could offer

#clarify customer’s doubt regarding any products about HP products

**Date oct2012 – 2014 WNS, (BPO, INDIA)** **Post: - process associate**

**Task:-**

# verify customer’s deed to examine if the property is worth refinancing & it and has no illegal conditions or any flaws

**Date- 2014-2016 BOSTON EDUCATIONAL CENTER (Nepal)**

**Post: - Basic computer trainer**

**Task:-**

**#** educate basic computer learners regarding computer hardware/software/Ms-office/typing/internet etc

**Career and Application Information**

**Looking for customer care/ sales representative**

**Available for full time job with contract**

**Expected salary negotiable**

**Preferred organization sales or information related**

**Language proficiency**

**Language speaking reading writing**

English Excellent Excellent Excellent

Nepali Excellent Excellent Good

Hindi Excellent Excellent Good