

Contact HR Consultant for CV No: 342355

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**Professional Profile**

Finance Advisor with over 15 years of experience in corporate accounting, management of Accounts Receivable and Accounts Payable, Financial Planning, Statutory & Internal Audit, Corporate Compliance, Working Capital Management, STPI/SEZ (Economic Zone) Compliance, Value added tax(VAT), implementation of internal financial control and Standard Operating Procedures, worked onsite at different geographies (India, Papua New Guinea, Africa & Middle East – UAE, Saudi Arabia, Qatar, Oman & Bahrain) and industries (Tele communications, Manufacturing,

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| Agriculture and ITES). |  |
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|  | **Professional Experience** |
| **CSC Computer Sciences (ME) FZ LLC** |  |
| **Advisor – Finance** | **Sep 14 – till date** |

**Responsibilities:**

* Presenting project financials with account project manager and advising them on financial performance.
* Communicating financial information and interacting with senior management.
* Monitoring and management of customer and vendor contracts, accounts receivable and accounts payable.
* Overseeing the preparation of monthly MIS, financials, budgeting, aging and variance analysis, cash flow management, financial analysis for four entities in Middle East
* Customer invoicing and relationship management across various industry (Insurance/Banking, MFG, C&R, and Public Sector)
* DSO reduced by effective follow-up and reduced error in billing.
* Coordinating with statutory and internal auditors (Big4 Audit Firms) and ensuring that audits are completed in time.
* Implementing best corporate accounting practices and implementation of internal financial controls

**Achievements:**

 Transition of South Africa books to corporate shared services in India.  Implemented standardized billing process for customer

 Implemented labor costing

 Rollout of SAP in Middle East region.

**SPZ Enterprises Pty Ltd** (Papua New Guinea)

**Manager – Finance** **Dec 13 – Aug 2014**

**Responsibilities:**

* Preparation of monthly MIS, financials as per Indian GAAP (standalone and consolidation), budgeting, cash flow management, financial analysis and reporting.
* Filing of financials, tax returns, employee returns.
* Complying with statutory laws.
* Ensuring that statutory audit, internal audit is completed in time.
* Ensuring accurate inventories, labor time, property/land commission, batching the sampling

**Achievements:**

 Implemented the standard accounting process and operation procedures from scratch

**Computer Sciences Corporation (I) Private Limited**

**Sr. Professional** **Jun 2006 – Nov 2013**

**Responsibilities:**

* Preparation of monthly MIS, financials as per Indian GAAP and monthly cash flows.
* Forecast of monthly expenses and variance commentary
* Compliance and ensuring that all tax payments and returns are submitted in time.
* Coordinating with statutory and internal auditors and ensuing that the audit is completed smoothly and in time.
* Compliance with STPI Authorities for three branches
* Communicating with other departments and stakeholders for gathering relevant data and inputs.
* Supervising and reviewing the performance of 5 team members.
* Managing trust for Gratuity and superannuation.

**Achievements:**

* Standardized Transport process, Enrolled with Provident fund for 8000 employees.
* Implemented the Fixed Assets tracker.

**Dishnet Wireless Limited**

**Sr. Executive** **Mar 2001 – Jun 2006**

**Responsibilities:**

* Preparation of Daily MIS on Income Schedule and Cash Inflow Statement,
* Bank Reconciliation Statement, Maintenance of Fixed Assets Register of EWIS division,
* Invoicing customers and revenue assurance.
* Preparation of monthly financials, Schedules, and payroll validation.
* Coordinating with internal and statutory auditors for financial closing.
* Preparation of operational budget and tracking the same

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|  |  |  | **Professional and Educational Qualifications** | | | |
|  | ***Educational Qualification*** | | | : |  |  |
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|  | **Course** |  | **School / College –** | | **Subject** | |
|  |  |  | **Board / University** | |  |  |
|  | B.COM | RKM | Vivekananda | College, Madras / Commerce | | |
|  |  | University of Madras | |  |  |  |
|  | HSC | Sri Ahobila Mutt Hr. Sec. School | | | Commerce, Accounts & Math’s | |
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|  |  |  |  |  | **Skills** | |
|  | Technical Expertise | | : Microsoft Office, ERP – SAP, Oracle (Finance), Tally (ERP). | | | |
|  | Language fluency | | : English & Tamil | |  |  |
|  | Interests & hobbies | | : Enjoys travelling, Tennis, Cooking | | | |
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