**CURRICULUM VITAE**

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**PERSONAL DETAILS**

Name: Kudakwashe

Kudakwashe.342467@2freemail.com

**KEY TECHNICAL SKILLS**

* Strong knowledge of humanitarian principles
* Experience in working with Communities in WASH and Food Security Projects as well as leading a multi-disciplinary team.
* Vast Food Security and WASH survey experience (researching, design, data collection, data analysis and report-writing).
* Efficient Monitoring and Evaluation skills.
* Ability to train and supervise peers.
* Ability to prioritize tasks.
* Dependable, reliable and committed with flexible attitude.
* Results driven and goal oriented

***PROFESSIONAL QUALIFICATIONS***

#### University Qualification:

* **MASTERS: *Masters Degree In Development Studies (WOMEN’S UNIVERSITY 2012-2013)***
* **DEGREE: *Bachelor of Arts, Peace and Conflict Studies (SOLUSI UNIVERSITY 2007 – 2010)***
* **DEGREE: *Bachelor of Arts, English and Communication (SOLUSI UNIVERSITY 2004 – 2007)***
* **DIPLOMA: *History (SOLUSI UNIVERSITY 2004-2007)***

***RELEVANT WORK EXPERIENCE***

2016 January – Current Chiedza Child Care Centre ( United States Of America Embassy)

English Access Teacher

* English Access Micro Scholarship Program Teacher… (US Embassy Program.)
* Teaching English and American culture
* Designing a curriculum for the program
* Planning educational tours
* Planning events

2015 January- December Ministry of Education : Teaching

* English Language , History teacher

2013December-2014December Siabuwa Development (Social Economic Development Officer)

* Develop, implement and evaluate assigned programmes/projects. Monitor and analyze programme/project development and implementation. Review relevant documents and reports. Identify problems and issues to be addressed and initiate corrective actions.
* Liaise with relevant parties. Research, analyze and present information gathered from diverse sources.
* Ensures follow-up actions.
* Perform consulting assignments.
* Plan facilitating workshops, through other interactive sessions and assist in developing the action plan the client will use to manage the change.

2012(december – November 2013 The Herald News Room Editorial

 2010 June - October 2012: Monitoring, Evaluation and Mapping officer, Action Contre La Faim

* Setting up the M&E system including revising the project log frame matrix, particularly in the areas of the objective hierarchy, indicators and monitoring mechanisms.
* Develop the overall framework for project M&E, for example, annual project reviews, participatory impact assessments, process monitoring, operations monitoring and lessons-learned workshops.
* Guide the process for identifying and designing the key indicators for each component, to record and report physical progress.
* Also steer the process for designing the format of such progress reports. Develop a plan for project-related capacity-building on M&E and for any computer-based support that may be required.
* Organize and undertake training with stakeholders, including primary stakeholders, in M&E skills, including participatory aspects.

2008(January-March) Solusi University Media Centre (Student Attachment)

* Coordinating University functions within and outside the University
* Assists students and staff with the location and use of information resources and equipment
* Assists with preparing instructional resources, bibliographies, and pathfinders
* Assists with the training of student media assistants
* Contributes to the positive use of the school library media center's learning environment
* Information Access and Delivery Responsibilities
* Circulates print and non-print information resources and equipment