**AREAS OF EXPERTISE**

Behaviour management

Administrative duties

Health & safety

Childcare

**PROFESSIONAL**

Project Management qualified

**PERSONALDETAILS**

Name: Malachy

Email: [malachy.342521@2freemail.com](mailto:malachy.342521@2freemail.com)

DOB: 04/03/1985

Employment visa: Yes

Nationality: Nigerian

**PERSONAL SKILLS**

Calm temperament

Creative

Engaging

Listening skills

**Hobbies**

Reading, playing of games, sports, swimming etc



**MALACHY**

Teaching assistant

**PERSONAL SUMMARY**

A caring, supportive and enthusiastic team player who is committed to the welfare, safeguarding and promotionof pupils.Possessing confidence and enthusiasm as well as having excellent communication and time management skills. With a proven ability to encourage children to achieve their potential by stimulating their enthusiasm for learning and also their determination to succeed. Looking for an opportunity to make a genuine difference in an ambitious and progressive school.

**WORK EXPERIENCE**

Primary School –Favour Group of Schools

TEACHING ASSISTANT – 2013/2015

* Acting as a support to the teacher when working in a group setting
* Working under the supervision and guidance of senior teaching staff in a busy and exiting school.
* Contributing to the delivery of teaching and tutorials and providing personal academic support and mentoring for groups of students.

**Duties**

* Assisting the teacher in the management of pupils and the classroom.
* Helping children in their studies and all areas of the national curriculum.
* Providing general support and one-to one assistance for pupils.
* Helping children with their learning, playing and social development.
* Assisting with the preparation of a comfortable learning environment.
* Preparing class registers and accurately updating pupil records.
* Delivering educational programmes and assessing their impact on pupils.
* Producing accurate and up-to-date records and reports as required.
* Meeting parents at Parent Evening’s and updating them on a child’s progress.
* Monitoring a pupil’s performance throughout the year.
* Planning learning activities and school trips with teachers.
* Producing accurate and up-to-date records and reports as required.
* Assisting in implementing Individual Education Programmes for students.
* Organising and maintaining books, learning materials and resources.
* Providing extra support to children with special needs or those who speak English as a second language.

**KEY SKILLS AND COMPETENCIES**

* Ability to build good relationships with the staff and pupils.
* Excellent knowledge of all teaching subjects.
* Have the confidence and energy to successfully handle difficult behaviour.
* Experience of supporting children with special needs.
* Strong behavioural management skills.

**ACADEMIC QUALIFICATIONS**

Type of degree - B.Sc.(Ed) Technical Education

Delta State University -2008-2012

Higher School – Stella Maris Comprehensive Secondary School -2004

R**EFERENCES**–Available on request.