**MOHAMMAD**

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**Warehousing and Logistics Professional having 13 Years Cumulative experience**

**OBJECTIVE:**

To obtain a position that will enable me to utilize my Educational background and Professional experience in **Customer service**, **3PL**,**warehousing**, **shipping** and **Logistics,** and Excel Professionally in the same Area.

**Educational qualification: Bachelor of Engineering (B.E Production)** from the University of Bombay in 2001.

EMPLOYMENT HISTORY:

***INTERNATIONAL MARITIME & AVIATION (TRANSPORT DIVISION) Dubai, UAE***

**Dec 2015 till Dec 2016**

* Worked as a Senior Operations Executive, job profile included coordinating and arranging all types of transport requirement for customers, handling the manpower of drivers, assigning work, supervising and maintaining the head units.
* Manage end-to-end operations for transport and vehicle movement
* Prepare MIS

***International Maritime Logistics, Dubai, UAEWarehouse and Logistics Supervisor***

**Aug 2006-Oct 2014**

* **Supervise and monitor all the activities in accordance with the rules and procedures laid down by the Ports and Customs authority including EHS, JAFZA health safety, DP world and the Jebel Ali Freezone authority.**
* Coordinating with the **Sales & Business Development team**, Understanding their prospective customers requirement, Drafting Personalized 3PL solutions if required, quoting the costs involved with the same to the sales team for their further action.
* Handling accounts of various Business enterprises and cater to their Warehousing,Logistical,imports,exports,transportation and Shipping requirements.
* Handling Dubai Customs documentation. Clearing the shipping documents (for e.gTransfers,Imports,Exportsetc) as per the clients requirement.
* Supervising and planning all the warehouse activities including but not limited to packaging, Storage of goods, Stuffing/De stuffing,Any other Value added services as required by a Client,
* Coordinating with Inter departments, plan and execute the requirements pertaining to the Imports,Exports,Storage,Packing,Documentation,Distribution etc.
* Train and develop the Operations team to deliver excellent performance at all times and ensure that all staff are aware of company policies, procedures and developments through effective team briefings.
* Plan resources to achieve daily task plans to minimize overtime and ensure execution of core operational service levels. Supervise and improve daily warehousing operations (receiving, put away, inventory, picking, packing, delivery) in line with agreed operational plans and targets
* To develop optimal route plans with the existing transport fleet and optimising the usage with the help of these plans to carry out the deliveries/collections as per the clients requirement.

**Project Handling at IML**

Was assigned the task of Supervising and Assisting in the setting up of a new warehousing and distribution facility in Mumbai, India for a client dealing in FMCG goods. Job responsibility included coordinating and managing all the areas which were necessary during the course, setting up of WMS software, Training and Development of the software and also the training of Human resource pertaining to the operations of the facility including training on **handling of FMCG goods**, **Expiry controls**, storage with **temperature control**, Training for Loading/offloading and handling of these goods with minimum or no damages of the boxes/Contents inside.

Accenture services,Mumbai,India

Employed as a *Customer support Associate* from July 2004 to Aug 2005, to cater to US customers for trouble shooting the Internet connectivity issues. Job profile included technical assistance to customers facing connection problems.

ABB Transmission & Distribution Ltd.,Abu Dhabi, UAE

Employed as a Project assistant from Dec 2001 to April 2003, mainly for Project documentation of several large substation projects and establishment of documentation system for ISO certification of the company.

**Areas of Skills:**

* Fast learning capabilities for new roles and operational aspects. Utilizing existing skills and knowledge to get the job done.
* Complete knowledge of Free zone Activities, Customs procedures, Freezone Documentation, Dubai Trade, Import and Export of Goods by Air freight, Sea freight and Land transport.
* Very good knowledge of FMCG goods, Expiry control, Temperature control storage etc.
* Managing human resource in such a way that maximum utilization of available resources is done.
* Ability to work in a Team with full cooperation to Team members/Team leader and abide to the instructions of the management.
* Very good customer service skills, Patience and having good Listening skills.
* Delegating work in a fair manner to subordinates which is required to effectively finish work.

**Personal details:**

* Driving license Issued from **: UAE**
* Date of Birth :**28 January 1978.**
* Nationality : **Indian**
* Marital Status: **Married**