**Dahir**

**Mobile No: - C/o 971502360357**

**Email:** **dahir.342819@2freemail.com**

**Dubai, UAE**.



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|  |  |  | **OBJECTIVE** |  |  **APPLICATION FOR TEACHING JOB** |
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* *A committed and self-motivated person with excellent communication skills. Seeking a long term career position a prop-Essie organization where my personal capacity would enable me to make a significant contribution to the progress of the organization.*



**Personal Details**

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|  |  | **Date of Birth** | : 09/04/1987 |
|  |  | **Nationality** | : Cameroonian |
|  |  | **Sex** | : | Male |
|  |  | **Religion** | : | Muslim |
|  |  | **Marital Status** | : | Single |
|  |  | **Languages Known** | : | English, Arabic and French. |
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|  |  | **Passport Details** |  |  |  |
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|  |  | **Passport issue** | : 25/02/2016 |
|  |  | **Passport expiry** | : 25/02/2021 |



**Education**

* **Certificate of Secondary School.**
* **Certificate of University.**
* **Bachelor Degree in French Modern Letter.**
* **Secondary and high School Teacher’s Diploma.**
* **Diploma in Computer Courses.**
* **Diploma in Arabic and Quran teaching**

**Experience**

**Experience**

* **03 years’ experience at Bilingual Secondary School in Cameroon as a FrenchTeacher.**
* **05 years’ experience at Cenari Primary School in Cameroon as an Arabic and Quranteacher.**
* **05 years of tutoring both of primary school and college.**
* **03 years of teaching adults.**
* **02 years of teaching French in a Saudi Arabian school in Cameroon.**
* **06 month of teaching at Al Kalimah Center in Dubai, UAE.**

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 **General Skills**

* Able to communicate with members of the public and work colleagues.
* Able to work well under pressure and in a busy environment.
* Good management and organizing skills.
* Effective business communication skills.
* Good Communication And Leadership Skills
* Sincere and Hard Working
* Ability to handle extreme situation

 **Responsibilities**

* plan, prepare and deliver instructional activities that facilitate active learning experiences
* develop schemes of work and lesson plans
* establish and communicate clear objectives for all learning activities
* prepare classroom for class activities
* provide a variety of learning materials and resources for use in educational activities
* identify and select different instructional resources and methods to meet students' varying needs
* instruct and monitor students in the use of learning materials and equipment
* use relevant technology to support instruction
* observe and evaluate student's performance and development
* assign and grade class work, homework, tests and assignments
* provide appropriate feedback on work
* encourage and monitor the progress of individual students
* maintain accurate and complete records of students' progress and development
* update all necessary records accurately and completely as required by law, district policies and school regulations
* prepare required reports on students and activities
* manage student behavior in the classroom by establishing and enforcing rules and procedures
* maintain discipline in accordance with the rules and disciplinary systems of the school
* apply appropriate disciplinary measures where necessary
* perform certain pastoral duties including student support, counseling students with academic problems and providing student encouragement
* participate in extracurricular activities such as social activities, sporting activities, clubs and student organizations
* participate in department and school meetings, parent meetings
* communicate necessary information regularly to students, colleagues and parents regarding student progress and student needs
* keep updated with developments in subject area, teaching resources and methods and make relevant changes to instructional plans and activities



**Interest & Hobbies**

 Reading books, Listening Qur’an, Traveling & making friends.



**Strength**

If given me chance I will work to the best of my knowledge, skills and abilities.

Being sincere, hardworking, honest and positive attitude I am sure I will prove and asset to your organization

Hope to receive a favorable reply at your earliest.