**CURRICULUM VITAE**

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**Name : Snaullah**

**C/o-Contact No : +971504973598**

**Email Id :** **snaullah.343173@2freemail.com**

**Sub: Application for the post of “Assistant Accountant”.**

**OBJECTIVE:-**

To achieve success by constant working & complete the assigned work by applying my skills to achieve goal.

**EDUCATIONAL QUALIFICATION:-**

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| --- | --- | --- | --- | --- |
| **Degree** | **Board/University** | **College/School** | **Year of Passing** | **Percentage** |
| B.Com(Hons)in Account | Magadh University | T.S.College (Hisua) | 2013 | 60.20 % |
| H.S. | BSEB Patna | T.S. College(Hisua) | 2010 | 63.60% |
| Matriculation | BSEB Patna | Hisua High School(Hisua) | 2008 | 51.85% |

**TECHNICAL QUALIFICATION:-**

* **CIA(Certified Industrial Accountant) Tax from ICA(The Institute of Computer Accountant) InfoTech, Kolkata (West Bengal)India**
* **Financial Accounting From Aptech, Nawada (Bihar)India**

**EXPERIENCE:-**

* 3 Years Working as Assistant Accountant in Century Ventures Pvt.Ltd. Patna (Bihar)

**SKILL SET:-**

* M.S. Office:-(Word, Excel,& Power Point)& Internet
* Accounting Software:-Tally ERP9

**LANGUAGE KNOWN:-**

* ENGLISH
* HINDI
* URDU

**PASSPORT DETAILS:- :** DATE OF ISSUE : 13.05.2015

 : DATE OF EXPIRY : 12.05.2025

 : PLACE OF ISSUE : PATNA

**PERSONAL DETAILS:-**

|  |  |
| --- | --- |
| Date of Birth | 15th May 1992 |
| Nationality | Indian |
| Religion | Islam |
| Marital Status | Unmarried |

**DECLARATION:-**

I confirm that the information provided by me is true to the best of my knowledge and belief.