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| **Omer**  **Contact**  **🖁**  +97150 4973598  **🖂**  [Omer.343670@2freemail.com](mailto:Omer.343670@2freemail.com)    Sharjah Clock Tower  **Education**  **Professional Qualification**  Association of Chartered Certified Accountant, UK – (ACCA) 2016  **Academic Qualification**  BSc (Hons) Applied Accounting  From Oxford Brookes University  2013  **Skills**  - Strong understanding on **IFRS**  - Strong knowledge of Financial Statement and reports  - Strong communication and interpersonal skills  - Flexible to adjust in different ---------work-environment  - Ability to handle pressure and -------meet stringent deadline  **Languages**  - English  - Urdu  **Software**  - Microsoft Dynamics 2012  -Point of Sale(Retail)  - Advanced Excel  **Interest**  - ReadingBooks  - Surfing the internet  - Other activities  - include cricketand badminton | **PROFESSIONAL PROFILE** | | | |
| Accounting and Finance professional over 3.5 years of experience perform a variety of professional level duties involve in accounts reconciliation, information reporting, data analysis and annual audit.  I am always looking for new challenges and learning opportunities. I have gained valuable exposure to financial reporting, analysis, and external audit during my experience. I am delighted being in positions of responsibility and I believe in forming stable professional relationships with my clients and my colleagues. | | | |
| **EMPLOYMENT PROFILE** | | | |
| **Al Shaheer Corporation Group Limited** Executive Officer – Finance and Accounts | | **April-2014 To December-2016** | |
| Al Shaheer Corporation Group is the largest Meat Exporter and Retailer of Pakistan, it also owns the highest selling retail brand “Meat One”.  My experience in Al Shaheer Corporation Group has enabled me to develop a comprehensive understanding of the business operations, accounting systems, internal control system & Financial reporting.The most significant part of my work was implementation of Microsoft Dynamics (ERP) in new business units. | | | |
| **Al Shaheer Corporation is approved ACCA employer** | | | |
| **(Trainee development Platinum)** | | |  |
| My role and responsibilities were include:   * Review and Analysis of nationwide sales from financial aspect * Preparation of annual budgets and forecastof nationwide retail stores * Reconciliation and recovery of discounts offered to customers on credit/debit card transactions at retail store per MOU with various banks * Reconciliation of credit card sale of nationwide retail stores and liaison with bank to explain any difference * Reconciliation of cash sales and bank deposit and ensure accuracy of cash balances of nationwide retail stores and support the treasury team in preparation of fund position * Provide suggestion of continuous improvement of processes and system of retail operations * Monitor inter-company accounting related issues and disputes; oversaw journal entries including adjustment to clear inter-company balances * Processing and applying payments and monitor period end closing including Vendor Advances and CAPEX segregation * Parking invoices of external vendors after ensuring correct cost center and general ledger * Provide financial analysis of expenditure of nationwide retail stores against the budget * Preparation of profit and loss account of special projects * Preparation of accruals, prepayments, receivables and payables reports * Preparation of fixed assets register, monthly journal entries of insurance and depreciation * Perform trail balance analysisand rectification of misallocated entries in general ledger * Perform monthly, quarterly and year end closing activities * Effective liaison with External auditors to successfully conduct the end year statutory audits | | | |
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| I had also take part in implementation of Microsoft Dynamics (ERP) in new business units   * Implementation of Retail & Accounts Payable module of Microsoft Dynamics * Mapping of GeneralLedgers& clearing accounts of automated transactions at Point of Sale (POS)& provide business solution of complex transactions | | | |
| * Carryout Trial/test in ERP (pre-production mode) in coordination with IT team and responsible for conduction acceptance test * Review requirement, specification, business solution and recommendation to proposed solution | | | |
| * Review General Ledgers posting of sale, purchase, inventory to ensure that all transactions are correctly posted * Provide necessary field/ requirement to IT team for reporting requirements * Correspondence and interact with Vendor to identify required changes and customization * Testing of newly developed financial reports and reconcile data with GL and reports | | | |
| **Rafiq & Co. Chartered Accountant August-2013 To March-2014**  Audit Trainee | | | |
| * Researched and evaluated the design and effectiveness of financial controls * Performed audit procedures in the area of cash, revenue, accounts payable, accounts receivable and fixed assets * Responsible for developing an understanding of client’s business in order to identify issues in assigned audit area and provide necessary recommendation * Performed analytical procedures by collecting financial data, analyzed fiscal trend to investigate fluctuations * Collaborated with various departments within client organization to gain comprehensive understanding of business * Responsible for collecting, analyzing and documents evidence to support audit conclusions and prepared and completed audit working papers * Assisted in identifying various risk and errors in accounts and proposed corrective action to client management * Ensured audit tasks were completed accurately and within established timeframes | | | |  |
| **PERSONAL PROFILE** | | | |
| **Date of Birth**  **Marital Status**  **Nationality**  **Visa Status** | : 13th April 1991  : Single  : Pakistani  : Long Term Visit Visa | | |
|  | **REFFERENCE** | | | |
|  | Will be furnished upon request. | | | |