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**AMANDEEP**

[**AMANDEEP.343708@2freemail.com**](mailto:AMANDEEP.343708@2freemail.com)

**Objective**

Highly sociable, self motivated Manager offering more than 6 **years** of work experience with veritable exposure in the field of Hotel and Multiplex Chain Management.

**Dubai Short term Visit Visa**

Valid for 30 days, the date of Issue 15.01.2017 to 15.03.2017

DubaI

**Educational Qualification:-**

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| --- | --- | --- | --- |
| **Qualification** | **Year** | **Board/University** | **School** |
| Intermediate | 2006 | J&K State Board | **ASN Higher Sec. School** |
| High School | 2004 | J&K State Board | **ASN Higher Sec. School** |
|  |  |  |  |

**Work Experience:-**

* Currently working with **AMR CINEMAS**, Jammu (Katra) **MAR. 2013 – Till Present as a OPERATIION MANAGER, CUM- ACCOUNTS MANAGER**

**Key Job Responsibility:**

* Make sure all customer queries are handled professionally and customer leaves satisfied.
* To assist the customers in every entire manner to they’re and their satisfaction in all work area including Box-office, Ushering, Tele booking and Food & Beverages.
* Continue to maintain a premium image for the brand
* Train staff to be customer maniacs
* Conducts such functions as employee orientation, staff training, on the job performance, coaching and disciplinary action if necessary, to ensure appropriate staffing and productivity
* Oversees the services of Cinema from box-office to concessions and cleaning, to ensure highest standards and quality services at all times
* Programming of the Movie Schedule, Advertisement On-screen & Off-screen
* Achieve sales & target with an emphasis on a creative & aggressive approach to promoting sale with the help of various marketing promotion and planning local marketing strategies.
* Do everything we can, to delight the customers
* Constant track on All reports including F&B area .
* Preparing all Monthly reports & trackers for Monthly Business reviews and Comparison with all Competitive Outlets in the catchment area.

**Prior Work Experience:-**

* 3 Year work experience in AMR HOTEL, KATRA, VAISHNO DEVI, J&K**as aExecutive Accountant.**
* 7 month work experience in TATA MOTOR, B.C ROAD JAMMU, J&K **as a Junior Accountant.**

**Communication**

## Working on the team projects during my course, I have learnt to manage my time and deal with people from different backgrounds as well as gaining self confidence

**Personal Details**

* **Date of birth**: 27th October 1988
* **Marital Status**: Single
* **Languages Known**: Hindi, English, Dogri & Punjabi