**CURRICULUM VITAE**

**YETHY  SINGLE**

**MUSCAT 21-10-1995**

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**PERSONAL DETAILS:**

I have a very strong interest in pursuing a career in the field of commerce. I can adapt to

changes in any kind of environment and prefer working with eligible individuals I can look up

to. I am looking forward for a better experience in this field. I am hardworking and very

particular about discipline and time management. Working in groups as well as individual

environment, I am comfortable with both. I tend to work well under-pressure by being

organized and prioritizing work where it needs to be.

**PERSONALITY TRAITS:**

* Honest
* Responsible
* Friendly
* Patient
* Disciplined
* Punctual
* Public speaker
* Very good communication skills

**INTERESTS:**

* Environmental study, Research on human psychology, Learning human nature
* Travelling, Writing, Reading, Dramatics, Public Speaking, Internet surfing.
* Painting, Art and craft, Drawing, Reading, Writing, Socializing
* Outdoor sports- Foot ball, volley ball and throw ball
* Indoor sports- Foosball, table tennis, badminton, billiards and chess.

**EXPERIENCE:**

* Marketing and Sales promoter for Axis events since 2015.
* Marketing and Sales Promoter for Allo Card.
* Marketing and Sales for Bank Muscat since 2015.
* Data collector for Arabian Research Bureau in COMEX 2015.
* Tele-Caller for Malabar Gold and Diamonds.
* Sales promoter for various events within the sultanate.
* IT assistant in FRiENDi mobiles.
* Worked under many firms as sales promoter within and out of sultanate.
* IT assistant in Vodafone (leading SIM company in India)

**LANGUAGES KNOWN:**

* English (Read, write and speak)
* Hindi (Read, write and speak)
* Malayalam (Native)
* Arabic (Basic)

**EDUCATION:**

**Bachelors of computers application (2014-2017)**

**From- Waljat College of Applied Science (BITS)**

Key Skills:

* + Well versed in computer languages as well as their basics.
	+ Good practice in IT department.
	+ Very well molded with good IT skills
	+ Advanced problem solving skills
	+ Accomplished communication skills, both written and verbal, developed through
	+ numerous essays and presentations.

**Xth- Commerce with IT: Indian School Al Wadi Al Kabir (77%)- CBSE**

Key Skills:

* Business Economics
* Introduction to Financial Market
* International Finance
* Operations Research & Quantitative Techniques in Management
* Marketing, Sales
* International Trade, Management

**Xth- Basic schooling: Indian School Al Wadi Al Kabir (86%)- CBSE**

Key Skills:

* Good leadership quality was gained as I was the class prefect
* Good communication skills
* Public speaker

**SKILLS AND ABILITIES:**

* Ability to meet deadlines.
* Extensive knowledge of Microsoft Office.
* Flexible in any work environment and emotionally stable at work.
* Good positive thinking power.
* Hard working and self motivated.
* Easy to adapt to changes and can work in high pace environment.
* Open to learning.
* Having good knowledge of computers and related stuff.
* Can work under timing constraints.
* Enthusiastic about my work

DECLARATION:

* The above furnished details are true to the best of my knowledge and I shall endure to work to the best of my superiors concern.
* Photographs and valid papers will be sent upon request.
* Every confirmation certificate is true and none are hoax.