

**Resume**

**Abdullah**

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**CareerObjective**

* *To enroll myself in a professional environment where I can utilize my technical skills in context of team work, management and dedication for a target.*

**Education Qualification**

BS (IT) Hons - 2008-2011

Institute of Business and Management Science Khyber Pakhtunkhwa Agricultural University Peshawar

F.Sc (Pre Eng.) -2007

Board of Intermediate & Secondary Education Peshawar Agriculture University Public School and College Peshawar

S.S.C (Science) - 2004

Board of Intermediate & Secondary Education Malakand Khyber Public School and CollegeMalakand

**Technical Skills**

Operating Systems: XP, Vista, Windows 7, Window 8.1 &, Window 10, Windows Server 2003, Windows Server 2007, Window server 2012, LINUX

Software: MS Office 2004 to 2013 (MS Word, Excel, PowerPoint), MS Visio, Corel Draw, Photoshop, Ulead Video Studio, Inpage

Short course: MCSE (Microsoft Certified System Engineer) CCNA (Cisco Certified Network Associate)& MCITP (Microsoft Certified IT Professional)

Web Designing: JavaScript, HTML

All types of Software Installation and Hardware Operation and Troubleshooting & Complete Installation and maintenance of CCTV Cameras and setting the configurations to IP based for remote viewership and control & also installation of video conferencing device and Bio metric system in an organization.

**Professional Experience**

**Internship:**

Two-Months as an Internee in PTCL (Nov, 2011 – Jan, 2012) in the Department of Multimedia Broadband

Description: Tasks involved Technical Support and New Modem Configuration for Copper Wire and Optical Fiber.

**From 18/02/2013 to 29/09/2014:**

Computer incharge at SPS Education System Batkhela campus:

Responsible to run and link system program, data processing, monitoring and all types of Software Installation and Hardware Operation and troubleshootingit at Campus.

Exam Coordinator at SPS education system:

To conduct exam and full assembling maintenance of papers, time scheduling, time table and date sheet, compiling of all the results DMC’s in soft form.

**From 01/10/2014 up to date:**

As Computer Administrator &Chief Proctor at Superior Lalazar Public School & College Thana Malakand (SLPS&C)

Responsibilities included: management of Parents Teacher Meeting (PTM), arranging Teachers training, maintaining staff and students discipline during examination, managing online and offline data of students and staff, managing procurement and salary slips, and leading subordinates and staff in extra curricular activities.

**Final Year Project**

Project Title: Overview of WIMAX

Description: A detail study of WIMAX Technology was conducted with its features, services, network components and architecture. The Project was carried out keeping in view the WIMAX Network deployed by Wateen Telecom.

**On Campus Activities**

Organizer -- (PIHRO) Pakistan International Human Rights Organization Agriculture University Peshawar

Incharge -- Blood Donor Club,(PIHRO) Pakistan International Human Rights Organization Agriculture University

**Personal Skills**

* Good Communication and Inter-personnel skills.
* Problem solver
* Ability to work both independently and Under Pressure.
* Willing to travel and relocate if required
* Quick learner
* Fluent in Pashto Urdu and in English

**Reference**

References are available if needed.