**CURRICULUM VITAE**



**NOUSHAD**

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# Objective:

To utilize my knowledge and skills in the challenging environment of Marketing Sector - to facilitate the growth of the organization and to identify the prospects for career growth through which the firm may get the maximum advantage.

# Education:

* ***B.Com Co-operation***

***Calicut University***

* ***Higher Secondary***

***Kerala Board of Higher education***

* ***SSLC***

***Kerala Board of Higher education***

* ***IELTS***

***5.5***

# Skills:

* ***Written and communication skills.***
* ***Ability to deal with people diplomatically.***
* ***Excellent interpersonal and applicant assessment skills.***
* ***Proficient in Computers skills like accounting software tally.***
* ***Goal oriented and competent.***
* ***Dedicated and Hardworking, with leadership Qualities.***
* ***Excellent Customer relationship management.***
* ***Tolerant and flexible to different situations.***

# Technical Skill:

* + ***Well knowledge in Tally.***
  + ***Post Graduate Diploma in Indian and Foreign Accounting***

**Accounting Softwares:**

* ***Accounts Management :Tally.ERP 9.0***
* ***Inventory Management :MOS Certification in Ms-Excel***
* ***Tax Management :Peachtree***
* ***Payroll Management :Intuit Certification in QuickBooks***
* ***MIS Reporting :MYOB***

# Personal Details:

***DOB* : *23/6/1992***

***Visa Status* : *On Visiting***

***Expiry date* : *May Fifth***

***Date of issue* : *13/11/2015***

***Place of issue* : *Cochin***

**Languages known *English***

***[ Speak, write and read]***

***Malayalam***

***[speak, write and read]***

**Hobbies *Playing football & Travelling***