********ANNALYN**

**Email Add:** **annalyn.344058@2freemail.com**

**C/o-****Mobile No. +** **971505891826**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**OBJECTIVE:**

**To experience a job or task that will enhance my personality in all aspects and demonstrate a good and honest performance.**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**WORL EXPERIENCE:**

**DELMON PALACE HOTEL APRIL 05,2016 – JAN02, 2017**

**(CONTAINER CLUB) DEIRA, DUBAI UAEWAITRESS**

**Duties and responsibilities**

* **Greeting the guest and responsible to escort the guest to their tables.**
* **Responsible to clean and arranges the tables in the dining area.**
* **Take order to the customers.**
* **Responsible to serve the food and beverages.**
* **Responsible to remove dishes and glasses from tables.**
* **Checking the guest to ensures that they are enjoying.**
* **Collecting checks that itemize to the total sales cost.**

**BROADWAY HOTEL (BYBLOS GROUP) JULY 08, 2009 –MARCH 27, 2016**

**(CLUB ONE) DEIRA, DUBAI UAEBAR-ATTENDANT/ WAITRESS**

**Duties and Responsibilities**

* **Responsible for the preparation and mixing alcoholic and non-alcoholic drinks following the standard.**
* **Set up the bar, equipping it with beverage stock, tools and necessary equipment’s and supplies.**
* **Prepares garnishes and ice supply.**
* **Maintain cleanliness and orderliness inside the bar area and stockroom.**
* **Checks and maintain stocks levels of bar supplies, makes requisition when necessary: obtain requisition supplies.**
* **Take charges of storage and refrigeration of beverages including wines.**
* **Washes and dries dirty glasses, as well as other bar tools and equipment.**
* **Takes order from serves drinks to guest in the bar counter; present bill/receipts; accept payment and give to cashier.**

**HEAVENLY URBAN CHEF INC. AUGUST. 11, 2008 – FEB. 12, 2009**

**QUEZON CITY, PHILIPPINES COUNTER ATTENDANT**

**Duties and Responsibilities**

* **Responsible for preparing the stocks.**
* **Greets the customers politely, answer the customers questions about the food we serve.**
* **Multi-tasking, Cashiering, keeping all the area clean and organized.**
* **Serving food carefully to the customers.**

**SM MEGAMALL DEPT. STORE MAY 07, 2007 – OCT. 06, 2007**

**MANDALUYONG CITY, PHILLIPPINES COUNTER CHECKER**

**Duties and Responsibilities**

* **Packing of Goods**
* **Checking the quality of products**
* **Inspect the number of purchased items tallied with the receipt.**
* **Verifying cash, credit cards and gift checks**

 **NOVO DEPARTMENT STORE DEC. 05, 2006 – APRIL 06, 2007**

**ANTIPOLO CITY, PHILLIPPINES SALES ASSOCIATE**

**Duties and Responsibilities**

* **Merchandizing**
* **Assisting the customers**
* **Resolve customer complaints**
* **Keep the area organized and clean**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**EDUCATIONAL ATTAINMENT:**

**COLLEGE:**

 **Skill-Power Institute System College**

**Antipolo City, Phillippines**

**BS. Hotel and Restaurant Management**

**Undergraduate 2004 - 2005**

**HIGH SCHOOL:**

 **San Jose National High School**

**AntipoloCity, Phillippines**

 **Graduated 2000 - 2004**

**ELEMENTARY:**

 **Emilio Aguinaldo Integrated school**

 **Manila, Phillippines**

 **Graduated 1994 - 2000**

**PERSONAL INFORMATION:**

**Date of Birth -**November 16, 1987

**Nationality -**Filipino

**Civil Status -**Single

**Age -**29 years old

**Height -**5’5

**Religion -**Catholic

**Visa Status**  -Employment visa