Alan

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| Personal Profile | I am aCertified Security Management Professional with more than 15 years’ experience and comprehensive exposure to Managerial, Team Management, Project Management, Operations and training responsibilities in government and private sector.I can work independently, are self-motivated with excellent research and writing skills and are able to grow positive relationships with clients and colleagues at all organizational levels. My experience includes but is not limited to:* Managing the Security Function
* Leadership and Management Core Skills
* Security Drills and Exercises
* Security Design, Evaluation, Surveying and Investigations
* Security Training and Operations/Security Risk Analysis
* At-Risk Personnel,People, Information, Perimeterand Building Protection.
* CCTV
* Facility Counterterrorism
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| Career Objective | Toobtain the position as Security Manager to your Enterprisewhere I can apply my professional experience and education to provide a safe and secure environment for all your personal, guests, clients and assets.  |
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| Experience | **May 2015 – current Head of Staff FacilitiesBee’ah - Multi National Company** My responsibilities include:Strategic planning and day-to-day operationsPlan, direct, or coordinate security activities.Project management and supervising.Create, develop, and maintain standard practices and procedures.Manage day-to-day operational activities as well as emergency response, crisis response and recovery functions, across multiple locations in the UAE.Involve in planning for future development.Training/developing security personnel and other organization members in security duties, rules and procedures.* Directing, coordinating and planning essential facility services.
* Ensuring health and safety requirements and that our facilities comply with legislation.

Analyze and evaluate security operations to identify risks or opportunities for improvement.* Building and grounds maintenance.

Develop and mentor Facilities Team. **September 2009 – November 2014Manager - Training Team** **Al Shaheen LLC - Multi National Company** * Provide direction and managed line reports in performing delegated tasks.
* Risk Management - Security Risk Analysis - Maintained appropriate health and safety standards by identifying, reporting and taking appropriate actions to mitigate any potential health and safety incidents.
* Identified the skills and knowledge required by the staff and arrange attendance at training programs to acquire these.
* Monitor and provide supporting evidence to KPI’s.
* Provide professional development to training team in cooperation with the Human Resources Manager.
* Ensured that all the technology needs of theoperational teams were identified, in coordination with Logistics Assistants, to ensure that the all related processes were performed efficiently and cost effectively.
* Allocated instructional staff and manage their tasking
* Develop and managed work plans for staff.
* Developed and maintained training database.
* Provided input to daily and weekly statistical reports for the Head of Operations.
* Communicated logistical requirements
* Provided guidance around leadership and development to staff.
* Liaised with UAE Military wrt support to operations.

**May 2008 – August 2009Facilities Security, Combat and Weapons Training to****Critical National Infrastructure Authority, UAE** **Armen Forces** * Facility Security Procedures:
1. Public and employer safety
2. Security Design, Evaluation and Surveying
3. Perimeter Protection, Access control, main entrance guarding and Fence patrols.
4. Physical and vehicle Search procedures.
5. Locating and handling of suspects
6. CCTV
7. Handling of suspicious objects
8. Facility Counterterrorism and Rules of engagement
9. Evacuating procedures
* Security Combat Training, Tactical Drills and CQB Tactics
* Weapons Training.
* Hand to Hand Combat.

**September 1993-April 2008South African National Defence Force****Criminal Investigating Officer-My duties:*** Criminal Investigations
* Crime Scene Investigations and processing
* Crime Analyses.
* Security Procedures and Crime Prevention
* Surveillance and undercover operations
* CPP-Presidential protection and escorts.
* Unarmed Self-defence Instructor.
* Training basic defensive skills for Chemical and Biological Warfare.
* Weapons Instructor.
* PR 24 Baton Instructor.

**January 1987- December 1988 National Military Service - 2 South African Infantry**  |
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| Education**kills and Achievements** | Various Military Courses*Short* Certified Security Management Professional (CSMP®). The International Security Management Institute UK.* Operations Management- University Cape Town

*Courses** Managerial Skills – Institute of Management
* Motivation, Managing and Monitoring Performance- Institute of Management
* Crime Scene Investigation (CSI) - Canadian Forces Military Police Academy
* Train the Trainer - Executive Training
* Coaching Skills - Executive Training
* Emergency First Responder Instructor-AHA USA
* Unarmed Self Defence Instructors: MPA Provost School
* Advance Physical Training Instructor, SANDF Leadership Training Academy

1 Jan 2010 **Skills:** * Computer Literate MS Office
* Analytical skills
* Presentation skills
* Emotional Intelligence
* Team Management skills
* Initiative
* Decision making and problem solving

**Achievements:*** Best Investigations Officer in South African Military Police Agency 2004
* Best Sportsman award in South African Military Police Agency 2003
* Best Overall Prestige Marksman - Military Police Agency Service Shooting Seminar 1999 – 2000 - 2001
* MPA Officer Achiever of the year award 1997 – 1998 – 1999

**HONOURS:** • Chief Director South African Air Force (Maj Genl W.H. Thackwray) Commendation• Officer Commanding Commendations 1995-1998-2004  |