ZANKHANA

[ZANKHANA.344363@2freemail.com](mailto:ZANKHANA.344363@2freemail.com)



# **EMPLOYMENT AND PROFESSIONAL EXPERIENCE**

**Al Mulla Group, Kuwait:**

**Financial Analyst, Automotive division – December 4, 2013 to September 7, 2014**

* + Preparing and analysing financial statements and providing the key observations for management reporting purpose / maintaining management information systems (‘MIS’) (For e.g. Ratio analysis, variance analysis, net worth computation, etc.);
  + Preparation of budgets, forecast, accruals, and prepayments schedules across all departments;
  + Consolidate financial results of all departments for preparing summarised report and analyse and compare the same with past results and budget; identify inefficiencies and recommend necessary improvements;
  + Co-ordinating with auditors for annual monitoring and auditing of various departments.

Liaising with auditors to ensure annual monitoring is carried out;

**PricewaterhouseCoopers Private Limited, Mumbai, India:**

**Associate, Financial Services -April 23, 2007 to October 31, 2012**

* + Assisted in tax, statutory as well as internal audit of various clients;
  + Advising clients for making investments in India which will inter alia cover matters like investment restrictions, maintenance of accounts, repatriation of sale proceeds, etc.;
  + Facilitated registration of various Foreign Institutional Investors and their portfolios with the Indian securities regulator;
  + Responsibility for adherence to the firm's risk management and independence policies and ensuring that work is carried out within the relevant approvals;
  + Detailed analysis on different jurisdictions for making investments in India from an international tax perspective and identifying the optimum jurisdiction**;**
  + Analysing Double Tax Avoidance Agreement (‘DTAA’) with various countries and advising clients on tax treatment and benefits available (if any) under various DTAAs to achieve tax efficiency;
  + Ensuring compliance with statutory and regulatory requirements.

**RSM & Co., Mumbai, India**

**Graduate Trainee, Financial Services -April 10, 2006 to April 22, 2007**

* + Rendering various compliance services to clients like obtaining the tax identification number, determination of tax liability for repatriation purposes, calculation of advance tax payable and filing annual income-tax return, etc.;
  + Representing the client before the tax authorities and assisting in tax assessments and appellate proceedings.

# **SKILLS AND COMPETENCE**

* + More than 7 years of experience in the field of finance, accountancy and taxation;
  + Obtaining understanding of the client business and processes;
  + Believe in Teamwork;
  + Providing effective and timely solutions and capable of meeting important deadlines;
  + Strong mathematical and analytical skills and very comfortable in dealing with numbers;
  + Possess excellent communication, interpersonal and organisational skills;
  + A self starter with a high degree of analytical rigour;
  + Ability to work under pressure with a calm and organized approach and can prioritize.

# **PROFESSIONAL AND ACADEMIC QUALIFICATIONS**

* **Chartered Accountancy** - May 2011
  + Institute of Chartered Accountants of India
* **Bachelor of Management Studies**- April 2005
  + Narsee Monjee College of Commerce and Economics, University of Mumbai, India

# **COMPUTER PROFICIENCY**

* + Proficient in MS Office (Word, Excel and Power Point) and Lotus applications;
  + Operating knowledge of Internet and related services.

# **CO-CURRICULAR ACTIVITIES**

* + Engaged in blood donation camp, social awareness programme, etc.;
  + Participated in debates, drama etc. in school and college;
  + Participated in college festival as an event assistant.

# **PERSONAL DETAILS**

* + Languages Known: English, Hindi and Gujarati
  + Nationality: Indian
  + Visa Status: Transferable
  + Date of birth: 22 June, 1985
  + Marital Status: Married
  + Hobbies: Listening to Music, Exploring new places, etc.

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