***Aseel***

**Summary**

* Gender: female
* Age: 22
* Marital status: single
* Residence: under father’s visa

* Nationality: Jordanian
* C/o-Contact: +971505891826
* Mail Id: aseel.344563@2freemail.com
* Adreess: Jumairah park – Dubai
* Current location: United Arab Emirates

 **Objective**

I am fresh college graduate who is currently looking or full-time position. I would like to gain good skills and experience in a way that will benefit the company. Moreover, I would like to work with professionals to improve my skills.

**Qualifications**

* Have a quality for adopting responsibilities.
* Able to achieve immediate and long term goals.
* Easily get involve with the new people.
* Hard worker
* Fluent in English speaking and writing.
* Able to work in groups or individually.
* Willingness to learn new things.
* Disciplined and good etiquette.
* Positive thinker.

 **Work Experience**

 **First Step School,**

 Working as an English teacher assistant (*Jan 15,2015 - June 20,2016)*

 **Responsibilities;**

* Helping the faculty members in Preparing and developing the entire study materials.
* Organizing the classroom and learning resources to create a positive learning environment.
* Conduct teaching activities, using educational equipment, materials, books, and other learning aids.
* Adapt teaching methods and instructional materials to meet students' varying needs and interests.
* Prepare, administer, and grade tests and assignments in order to evaluate students' progress.

**Education**

*Sep 2012- Jul 2016* **University Of Jordan Amman, Jordan**

 *Applied English, Bachelor (BA), GPA 3.24*

**IT Skills**

*Windows and office tools*;

* MS word , Excel , PowerPoint *Intermediate*

**Interests**

* Learn more languages.
* Developing self.
* Traveling
* Internet surfing
* Swimming
* Reading novels

**References**

Available upon request.