### **JELLEN**

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### **professional summary**

Pharmacy Technician with excellent IV admixture skills. Detail-oriented and focused on accuracy and efficiency.

### **LICENSES**

Pharmacy Technician, HAAD passer

Registered Pharmacy Technician, Kingdom of Saudi Arabia

Registered Pharmacist, Philippines

### **SKILL highlights**

* Total Parenteral Nutrition(manual andmachine mixing), Dermatological Products and other Special Admixtures experience
* Intensive experience in Compounding of Intravenous admixtures
* Excellent Computer Skills
* Overcomes obstacles and takes an aggressive stance when working to complete assignments
* Likes order and discipline and use these methodically to accomplish whatever goal is set for oneself and others.
* Dedicated in providing the highest quality patient care possible
* Efficient and accurate

### **PROFESSIONAL EXPERIENCE**

**NATIONAL GUARD HOSPITAL (KING ABDULAZIZ MEDICAL CITY)**

Riyadh, KSA

**Pharmacy Technician III** 04 September 2015 – up to present

**NATIONAL GUARD HOSPITAL(IMAM ABDULRAHMAN BIN FAISAL HOSPITAL)**

Dammam, KSA

**Pharmacy Technician III** 05August 2011 – 03 September 2015

**NATIONAL GUARD HOSPITAL (KING ABDULAZIZ MEDICAL CITY)**

Riyadh, KSA

**Pharmacy Technician II** 06 October 2006– 20 October 2010

**EURO-MED LABORATORIES PHIL.INC,**

Dasmarinas Cavite, Philippines

**Export Pharmacist - Quality Assurance Dept.**June 2005 – August 2006

**Export Pharmacist – Regulatory Affairs Dept.** February 2004 – June 2005

### **duties and responsibilites**

**NATIONAL GUARD HOSPITAL (KING ABDULAZIZ MEDICAL CITY)**

Riyadh, KSA

**Inpatient Pharmacy**

**NATIONAL GUARD HOSPITAL (IMAM ABDULRAHMAN BIN FAISAL HOSPITAL)**

Dammam, KSA

**Inpatient and Outpatient Pharmacy**

Mixed various pharmaceutical preparations according to written prescriptions.

Accurately records compounded products and prepared appropriate labels.

Worked closely with pharmacists to efficiently safely and accurately dispense medication.

Admixes sterile pharmaceuticals (IVPBs, LVPs, TPN) adhering to department approved guidelines.

Fills medication in patients’ cassette at designated time.

Repackages unit dose and compounds of pharmaceuticals.

Participates in stock control programs (inventorying and monitoring usage).

Monitors expiration dates of pharmaceuticals.

Maintained proper compliance logs, including for refrigerator temperatures and IV hood maintenance.

Stocks the work area with appropriate quantity of drugs and materials needed.

Consistently upheld proper pharmacy and general safety procedures and standards.

### **EDUCATION**

**BACHELOR OF SCIENCE IN PHARMACY** October 2002

**University Of San Carlos** - Cebu, City Philippines

**BACHELOR OF SCIENCE IN OCCUPATIONAL THERAPY**October 1999

**Velez College** - Cebu, City Philippines

### **AWARDS AND RECOGNITIONS**

**Certificate of Appreciation,** Pharmacy Department September 03, 2015

**Employee of the Month**,Pharmacy Department December 2012

**Employee of the Month**,Pharmacy Department July 2012

**Certificate of Appreciation,**Quality Management May 2012

**Employee of the Month 2nd Runner up**,NGHA Dammam April 2012

### **interests**

Nature, trekking, cooking, badminton,reading, surfing the net, travels and research