**C.V**

**Mahmoud**

**Contact Information:**

**Email Address:**

[Mahmoud.344851@2freemail.com](mailto:Mahmoud.344851@2freemail.com)

**Mobile Phone:**

+971504973598

**Target Job:**

**Target Job Title:**

Accountant

**Career Level:**

Mid Career

**Target Industry:**

Accounting/Auditing

**Employment Type:**

Employee

**Employment Status:**

-

**Personal Information:**

**Name:**

Mahmoud

**Birth Date:**

28 July 1986

**Gender:**

Male

**Nationality:**

Egypt

**Additional Nationalities:**

-

**Residence Country:**

Egypt

**City:**

Abu Hammad

**Visa Status:**

Citizen

**Marital Status:**

Married

**Number of Dependents:**

2

**Driving License Issued From:**

-

**Experience:**

**Accountant**

**at Egypt air airlines**

**Location:**Egypt,Cairo  
**Company Industry:** Accounting/Auditing  
**Job Role:** Accounting/Banking/Finance  
January 2011 - Present

* Recording the journal and posting them to the ledger.   
  - Making the cost analysis.   
  - Controlling the revenues and the expenses   
  - working on amadeus system.   
  - Working on SAP application(SIRAX using).   
  - Analizing revenues and expenses to have the cost unit  
  - Auditing accuracy the documents of the revenues and expenses   
  - Making the financial statements.   
  - Controlling the bank accounts.   
  - Controlling the customers' accounts.   
  - Making the reconciliation.   
  - I can work on amadeus airlines tickets and BSP application.
* Checking all the sales of the sales office and the airport and makes sure of the procurement daily.
* Handling all travel issues such as the tickets issues, Reissues, Emds and MCOs.
* Handling the credit card sales such as VISA, Master card, Diners, American express and maestro sales.
* Auditing all of sales and procurements documents.
* Research and Making the debit and credit notes to control the sales.
* Dealing with customers regarding credit card queries.
* Handling the accounts receivable
* Handling the accounts receivable reconciliation.
* Handling the accounts payables.
* Making assist audit plans for the documentary and financial auditing.
* Budgetting
* Very good Reporting

**-Accountant&Auditor**

**atArkan accounting& auditing office**

**Location:** Al Kuwait, Kuwait ,ا  
**Company Industry:** Accounting/Auditing  
**Job Role:** Accounting/Banking/Finance  
january 2010 - December 2010

- Auditing accuracy the documents of the revenues and expenses.  
- Making the financial statements.   
- Controlling the bank accounts.

**-Consultant**

**AT Beshara Group**

**Location:** Al Kuwait, Kuwait ,  
**Company Industry:** Computer/Software  
**Job Role:** Education/Training  
February 2008 - december 2009

Offerring the consultation and training for the employers in oracle financial ERP.

**Accountant**

**at Sharm El Sheikh Social&sporting club**

**Location:**Egypt ,  
**Company Industry:** Hospitality/Tourism/Travel  
**Job Role:** Accounting/Banking/Finance  
October 2007 - February 2008

- Auditing the purchases and sales invoices.  
- Making the entries.  
- Making the ledger accounts.  
- Making the financial statements and budget in the final of the year.

**Extra years of experience not listed above**

**Recommended Courses:**

**Bachelor's degree / higher diploma , Accounting**

**at Faculty of commerce-Zagazig university**

**Location:** Egypt   
**Completion Date :** June 2007   
**Grade:** GOOD

I have graduated from the faculty of commerce in Zagazig university

**Skills Add :**

**Customer service:**

**Level:**Expert | Experience**:**7 years or more | Last **Used:** 1 month or less

Delete

Edit

**Computer software:**

**Level:**Expert | Experience**:**7 years or more | Last **Used:** 1 month or less

Delete

Edit

**English language:**

**Level:**Expert | Experience**:**7 years or more | Last **Used:** 1 month or less

**Languages :**

**Arabic**

**Level:**Expert | Experience**:** More than 10 years | Last **Used:** 1 month or less

**English**

**Level:**Expert | Experience**:** More than 10 years | Last **Used:** 1 month or less

**Training and Certifications Add :**

**Analyzing the Flight expenses (Training)**

**Training Institute:**Egypt air Training

**Date Attended:** July 2013

**Sap application system for the expenses (Training)**

**Training Institute:**Egypt air Training

**Date Attended:** August 2012

**Ticketing and pricing (Training)**

**Training Institute:**Egypt air Training

**Date Attended:** May 2011

**SAP Financial tickets system (SIRAX (Training)**

**Training Institute:**Egypt air Training

**Date Attended:** February 2011

**Oracle and sap applications (Training)**

**Training Institute:** Beshara Group

**Date Attended:** March 2008

**ICDL(Certificate)**

**English (Certificate)**