**SUNIL**

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~ Seeking senior level assignments in~

**SUPPLY CHAIN OPERATIONS / LOGISTICS**

With an organisation of high repute

**PROFILE SUMMARY**

**A competent professional with 10years of experience in:**

Supply Chain Management Logistics Cost Control& Fleet Management

Inventory Control Warehousing Operations Freight Management

**CORE COMPETENCIES**

**Supply Chain Management**

* Managing supply chain for distributing goods to the user unit for achievement of targets within specified parameters
* Maintaining a strong communication chain between different divisions in order to receive inquiries about status of materials, requisition, dispatch and delivery status

**Logistics**

* Leading logistics operations involving coordination with freight forwarders, transporters, C&F agents and other external agencies to achieve seamless transport solutions
* Handling fleet of vehicles & transporters for ensuring on-time delivery and monitoring transit norms for keeping compliance with statutory obligations & obtaining necessary sanctions / clearances

**Warehouse Operations**

* Conducting analysis of slow moving/ fast moving goods; overseeing store management functions including day-to-day activities like receipts, storage, issues and disposition as well as management of supply chain
* Managing incoming (receiving) & outgoing material (material sent on job work) activities and ensuring distribution of stock commodities to various manufacturing centres

**Material Management**

* Finalizing the specifications of the materials and establishing quality & quantity limits for effective inventory control
* Working in coordination with various depts. for fixation of price of products on the basis of profit margin

**Fleet Management**

* Managing registration & Licensing of the Vehicles and to make sure for updating accordingly
* Timely arrangement of Fleet & also maintains records to demonstrate that their fleet operations comply with state rules & regulations
* Using GPS system to track the Fleet locations & improves traceability in the vehicle theft and also enables to monitor vehicle progress and take remedial action in case of serious delays to scheduled deliveries
* Analysing data & take remedial actions to minimize the cost incurring

**ORGANISATIONAL EXPERIENCE**

**Dec’12 – Feb’17: Masafi Mineral Water Co. LLC, UAE/OMAN**

**Growth Path**

Dec’12 - Jan’14 Warehouse In-Charge (Local & Export) UAE

Feb’14 – Feb’17 - Warehouse In- charge (Export, Import, Fleet, Transportation, and Supply Chain& RM)

**Key Result Areas**

**As Warehouse In- charge**

* Carrying out warehouse management of various products including operations budgeting, planning & execution, packaging, space management and preparing warehouse process & manuals.
* Overseeing entire logistics operations and implementing stringent quality control systems to strict adherence of process
* Handling Inbound, Outbound, Transport, Inventory , Import / Export, Value Added Services & MIS
* Governing the inventory function so as to curtail inventory holding expenses and adhering to the minimum inventory level to minimize inventory loss.
* Involved in planning the warehouse layout and space requirements to prevent loss or damage for warehouse optimization
* Adherence to OHSE standards and Conformance with ISO standards
* Liaised with export finance officials for clearance & invoicing activities
* Associated with External Auditors regarding inspection of water, juice & tissue items accordingly
* Established & strengthened effective communication with Manufacturing, Quality, Transporters & Depot In-charge
* Organised periodic spot-checks of inventory levels, supplies, or equipment
* Rendering support in handling daily warehousing and the shipping areas including filling customer orders, satisfying internal shipping requirements, ensuring accuracy of shipments, receiving incoming materials, etc.
* Managing over thirty third party Transport contractors delivering 20 million gallons
* Full management of all aspects of the Trailer fleet and procurement.
* Negotiate with third party service providers on rates of pay, presentation and in supporting the company in meeting the customer requirements at all times.
* Determine Training needs, identifying training gaps and conducting training programs to enhance operational efficiency of entire team
* Ongoing review of the effectiveness and efficiency of our distribution network.
* Preparation and negotiation of annual budget spend with Senior Management with monthly budget review meetings and review of costs and variance analysis.

**May’07 – Oct’12: Danzas AEI International JAFZ, Dubai**

**Team Leader (Microsoft Account)**

**Growth Path**

May’07 – Jul’09 Warehouse Assistant (Nokia-Siemens Network)

May’09 – Jul’11 Team Leader (Nokia-Siemens Network)

Aug’11 – Nov 12 Team Leader (Microsoft Account)

**Key Result Areas**

**As Team Leader**

* Handled floor level activities and submitting daily reports
* Liaised with freight forwarders for chasing shipments and other issues
* Managed all inbound & outbound and warehouse operations
* Carried out work in WMS Exceed
* Prepared MHE & maintenance reports
* Worked in SAP /P20 R3 Version (System Application Programme) for handling the operations
* Obtained pre-alerts from the Forwarders and devised plans for manpower & space allocation
* Involved in raising quality claim in SAP and intimidating to the respective buyers of NSN regarding discrepancies
* Liaised with customers for order returns and cancellation of the delivery
* Organised put away audits on a daily basis & ensured stock integrity
* Prepared reports like Inbound Monitoring Report, Key Performance Indicators, etc.

**EDUCATION**

2005: GDBA (Graduate Diploma In Business Administration)

**IT SKILLS**

* Microsoft Windows, MS Office 97 / 2000
* Warehouse Programing Languages SAP 4.7,
* WMS – Exceed
* Oracle