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| **009.JPG** | | **Curriculum Vitae**  ***Ali***  [***ALI.345193@2freemail.com***](mailto:ALI.345193@2freemail.com)  ***(ACFA, MBA)*** | | | | | | | |
| **Career Objective** | A senior level Accounting & finance professional, exceptional track record in all high-end aspects of financial control, management accounting and Taxation , seeking a strategic and managerial role in a dynamic organization to contribute accrued skills in fructifying tangible and strategic organizational objectives | | | | | | | | |
| **EXECUTIVE SUMMARY** | | | | | | | | | |
| **Profile:**  **Nationality:**  **Current Location:**  **Current Position:**  **Current Company:**  **Total Experience:**  **Experience in UAE:**  **Qualification and Certification:**  **Expected Salary:**  **Driving License:**  **Visa Status:**  **joining:** | Male, 27, Married  Pakistani  Dubai, UAE  Senior Financial Accountant  RDK Group (Real Estate Development & Commercial Investment), Dubai  8 year in Accounts, Finance and Taxation (Micro Credit, Banking)  4 year in Accounts & Finance (Construction, Contracting and Real Estate Development)  CFA (Certified Financial Analyst)  PFA (Public Finance Accountant) Cont.  MBA (Banking & Finance)  Negotiable  UAE  Employment Visa (Expiry 15/5/2017)  Immediate | | | | | | | | |
| **EXPERTIES** | | | | | | | | | |
|  | * Finalization of Financial Statements * Knowledge of GAAP and IAS * Financial Management * Technical Competencies * Working on computerized financial systems * Excellent planning, organizational, and analytical skills * Ability to prioritize workload whilst maintaining a high standard of work * Communication, Analytical, Team Building & Leadership, Creative problem solving * IT Skills, Accounting Software, MS Office | | | | | | | | |
| **PROFESSIONAL EXPERIENCE** | | | | | | | | | |
| **Designation** | **Senior Financial Accountant** | | | | | **May , 2015** | | | **Present** |
| **Organization Name** | RDK Group (Real Estate Development and Commercial Investment), Dubai | | | | | | | | |
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| **W**o**rk Description** | Responsible for the following Job Description in the organization and report to Finance Manager   * Finalization of financial statements and periodic management accounts * Provides the financial information of the Management by searching and analyzing accounting data and preparing the reports * Profitability analysis of Project/property and consolidate company performance * Recommends financial actions by analyzing accounting options. * Analysis of company working capital and breakeven point. * Finalize company wise budget, costing and profitability. * Maintains accounting controls by preparing and recommending policies and procedures * Supervision of stock closing and allocation of inventory cost to the projects * Coordinate and correspond with bank, financial institution regarding financial facilities ( project base and operational) * Property wise Cash flow analysis and fund management * Evaluate receivable ageing and follow-up current and bad receivables. Analysis of project wise work done and outstanding. * Authorization of purchase order and supplier payments. Analysis project wise payments and cash flow * Allocation of cost to under construction property and capitalization of properties. * Calculation of deprecation on fixed assets and tracking. * Online processing of salaries through WPS, verify leave settlement payment according Labour law. * Ensure insurance coverage of Properties, vehicle, workers and staff medication. * Coordinate with valuators for property valuation and external auditors for finalization of annual audit report. * Coordinate with IT team regarding software updating and implementation of new technology. * Maintains financial security by following internal controls * Complies with federal, state and local financial legal requirements by studying existing and new legislation, enforcing adherence to requirements, and advising management on needed actions * Contributes to team effort by accomplishing related results as needed. | | | | | | | | |
| **Designation** | **Senior Financial Accountant** | | | | **April , 2013** | | | | **April, 2015** |
| **Organization Name** | Al Falah Holding (Deco Wood Factory LLC & Al Falah Steel LLC), Abu Dhabi | | | | | | | | |
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| **W**o**rk Description** | Responsible for the following Job Description in the organization and report to Finance Manager   * Finalization of Financial Statements/ Accounts (Monthly, Yearly) * Project Financial Analysis & profitably analysis. * Supervision of Daily accounting transaction and (Vouchers, Finalization of Trail Balance) * Perpear proper documents for Bank facilities (project base, operational loan and CAPEX) * Handling local and foreign letter of credit and coordinate with bank regarding discrepancies, * Cash flow Management / Cash Management * Project wise Cost Control and Budget Analysis * Sales and Client Receivable Management & Follow-up * Supervision of Purchases, Bank payments and Supplier Status * Checking /Supervision of Payroll System, final settlement of employees and process WPS * Inventory Control, stock taking by physical existence and Stock Closing Reports. * Fixed Assets Management ( Proper recoding, Tracking and depreciation) * Related Parties Transactions and reconciliations * Coordination with external auditors (Collating and producing record to complete the audit) | | | | | | | | |
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| **Designation** | **Assistant Manager(Accounts & Tax**) | | **March , 2011** | | | | | **March, 2013** | |
| **Organization Name** | NRSP Microfinance Bank limited, Pakistan | | | | | | | | |
|  |  | | | | | | | | |
| **Work Description** | * Finalization of Accounts, Trail balance, daily financial transactions. * Monthly & Yearly Tax reporting to Tax authorities and Sale tax Reports * Supervision of Daily Tax Transactions at branch level * Cash Flow and Treasury Management. * Supervision of Inter Branch transaction and reconciliation * Collation of Books of Accounts of the Branch offices consolidating such for executive management. * Fixed Assets Management * Management Reporting on Financial Matters * Audit Management (Collating and producing all files, records and receipts as required by the auditors to complete the audit successfully). * Supervision of day-to-day accounting of the company’s country Taxation management in respect to local taxation requirements and reports | | | | | | | | |
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| **Designation** | **Accounts Officer** | | | **April, 2008** | | | **February, 2011** | | |
| **Organization Name** | National Rural Support Programme (NRSP), Pakistan | | | | | | | | |
|  |  | | | | | | | | |
| **Work Description** | * Finalization of accounts receivable and payable ledgers * Inventory Control * Reconciliation of Bank Accounts, Interest on deposit * Monthly Management reporting ( Recovery, Bad debts and Loan Disbursement) * Monthly Progress report of the area office. * Maintain books of accounts, rectification of errors (Computerized books of accounts) * Payment of Invoices and maintain petty cash register * Analyzing Income and Expenses and reporting to Management | | | | | | | | |
| **EDUCATION / PROFESSIONAL CERTIFICATION** | | | | | | | | | |
| **Professional Certificate** | **CFA (Certified Financial Analyst)**  October, 2014 | | | | | | | | |
| **Institute** | Institute of Certified Financial Analysts, Pakistan | | | | | | | | |
| **Degree** | **MBA ( Banking & Finance)** 2010 | | | | | | | | |
| **Institution** | Allama Iqbal Open University , Islamabad Pakistan | | | | | | | | |
| **Degree** | **Bachelor of commerce (B.com)** 2005 | | | | | | | | |
| **Institution** | The Islamia University of Bahawalpur, Pakistan | | | | | | | | |
| **Trainings & Skills** | | | | | | | | | |
| **Computer Software**  **Trainings:** | * Fast Accounting System * Sidat Hyeder Financial ERP * Felxcube (oracle) * Syros Financial ERP * Tally9 * Peach Tree * Microsoft office   **Microsoft Excel** – Advance Level (New Horizon Technology) 4 Days  **Advance Taxation** – (ACE Consultant and Trainings) 2 Days  **Banking Operation & Internal Control** (NIBAF, State Bank of Pakistan) 6 Days  **Risk Management & Internal Control** (Shore Bank International) 4 Days | | | | | | | | |
| **Languages** | | | | | | | | | |
|  | **English** : Fluent ( Read , Write and Speak) | | | | | | | | |
|  | **Urdu**  : Fluent ( Read, Write and Speak) | | | | | | | | |
|  | **Arabic :** Medium | | | | | | | | |