**CURRICULUM VITAE**



Name : KANATTA PHILLIP

Nationality : Ugandan

Marital Status : Single

Languages Known : English

**OBJECTIVE**

To obtain a position that will enable me to showcase my abilities and strong organizational

Skills, backed-up by my educational background and previous work experiences.Currently looking for any suitable position that offers variety and the opportunity to develop both personally and professionally.

 **SKILLS QUALIFICATION**

* Responsible,hardworking and creative mind
* Ability to work independently and handle pressure
* Special organization skills,goal-oriented and proactive
* Proficient in Microsoft Office Application (Word,Excel,Power point)
* Communication & Interpersonal Networking, Team Building, Decision Making, Group Dynamics & Synergy
* Good written and Fluent in English language
* Fast learner and ready to take up new challenge

**EMPLOYMENT HISTORY**

**MERCHANDISER 2013 - 2016**

**PHILLIPS STORES Kampala Uganda**

***Responsibilities:***

* Generates Sales and achieves company targets. Includes Aids customers in purchasing merchandise.
* Maintain housekeeping. Implement price revision, new offers and ensure all feature cards are in proper places. Observe pop’s, dangler, window display, brochures, flyers, leaflets and other showroom advertisement matters.
* Responsible for the overall perpetual inventory of products. Prepare requisitions for the new incoming models and the most sellable items as stock replenishment.
* Handle customer complaints and provides urgent solutions. Maintain monthly market competitor analysis.
* Attend Meetings i.e. Retail Meet, Suppliers Training and New Product Launching.
* Prepare daily, quarterly and annual sales reports.

**SALES ADVISER: 2011 – 2013**

**NIKE OUTLET STORE Kampala Uganda**

***Responsibilities:***

* Welcoming the customers and offering them the best of customer services.
* Providing relevant information to the clients to make them choose the right product and maintaining a healthy relationship with the client
* Explaining to the customers the differences between different products and how well they can be used
* Liaising with customers
* Providing assistance to customers where necessary
* Compiling and reconciling weekly financial reports.
* To achieve annual sales budget by ensuring highest levels of customer service and store standards.
* Explaining to the customers in depth the usage and advantage of purchasing the products
* Assuring of customers proper follow up to ensure the proper use of the product and attaining of customer satisfaction
* Convincing of the customer to purchase the product inorder to reach the sales target
* Informing of the customers the available sales and offers at the store

**SALES ASSOCIATE: 2009 - 2011**

**Company Name: MEGA ELECTRONICS, Uganda**

***Responsibilities:***

* Attending to customers and maintaining good customer services.
* Completing price changes
* Handling customers complaints and after forward them to the management.
* Handling various forms of payment and processing refunds.
* Doing network marketing on behalf of the company and selling of products
* Marketing of the new products on sale which are being introduced by explaining to the customers when they come to the store
* Enabling displaying of new products that are being sold
* Inviting the customers to visit again for good services
* Assuring of customers that they will get the best products and beyond their expectation.

**EDUCATION BACKGROUND**

**Bachelor of Information Technology**

Makerere University of the Uganda

 2005- 2007

**TRAININGS**

**Security Officer’s Training 2011**

Training Academy Garuga Entebbe

01 July 2011 – 30 September 2011

Candidate CV No : 2082120

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Please send them your company details to get my contacts.



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