Rekha
Rekha.347317@2freemail.com

**OVERVIEW**

Experienced and dedicated Phlebotomist with comprehensive expertise in venipuncture techniques. Strives to cultivate a safe and comfortable environment for patients and provides consistently superior care with a personal touch.

**HAAD LICENSE (issue date – feb 26,2013)**

**CAREER HISTORY**

WORK EXPERIENCE IN UAE.

**Working with Ambulatory Healthcare Services**

Address : DPSC (Disease Prevention and Screening Centre)

Designation : Phlebotomist

Duration : From December 2016 to till date

Worked with BURJEEL HOSPITAL

Address : Abu Dhabi, UAE

Designation : Phlebotomist

Duration : From July 2015 to March 2016

Worked with AL RAHA HOSPITAL

Address : Abu Dhabi, UAE

Designation : Phlebotomist

Duration : From March 2013 to April 2015

**Responsible for obtaining blood specimens by performing venipunctures and finger sticks.**

**Duties;**

* Obtaining specimens according to priority.
* Collecting samples with minimal discomfort to the patient.
* Collecting blood specimens through veni-puncture and skin puncture.
* Explaining the necessity of clinical procedures
* Organizing work to meet established deadlines.
* Liaising with senior medical staff regarding the treatment and care of patients.
* Packing samples in pneumatic tubes.
* Preparing patients both mentally and physically for specimen taking procedures
* Taking an active part in departmental meetings.
* Distributing specimens to the correct testing areas.
* Helping out in the orientation and training of junior medical personnel.
* Verifying the identification of patients.
* Maintaining a clean and safe working area.

**KEY SKILLS AND COMPETENCIES**

**Phlebotomy**

* Blood collection and handling.
* Understanding the order of draw of multiple tube phlebotomy.
* The ability to follow instructions and procedures accurately
* Ensuring that Standard Precaution procedures are followed at all times.
* Respect for confidential and sensitive information.
* Patient care.
* WORK EXPERIENCE IN INDIA.
* **Worked with KUKREJA HOSPITAL (Govt. Recognized)**

 Address : MayurVihar, New Delhi, INDIA

 Designation : Lab. Technician1

 Duration : From Aug’2010 to Feb’2011

* **Worked with DIVYA PRASTHA HOSPITAL (Govt. Approved)**

 Address : Palam Colony (Dwarka), New Delhi, INDIA

 Designation : Lab. Technician

 Duration : From Oct’2008 to Jul’2010

* TECHNICAL QUALIFICATIONS:
* **ONE YEAR DIPLOMA IN MEDICAL LABORATORY TECHNOLOGY (DMLT)**

**From INSTITUTE OF PUBLIC HEALTH & HYGIENE, New Delhi, INDIA**

* EDUCATIONAL QUALIFICATIONS:

|  |  |  |
| --- | --- | --- |
| **Qualification** | **Board/University** | **Year of Passing** |
|  |  |  |
| 1. S.S.S.E (Intermediate)
 | C.B.S.E. | 2000 |
| 1. S.S.E. (Matriculation)
 | C.B.S.E. | 1998 |

**COMPUTER SKILLS:**

* Windows
* Microsoft Office (Word, Excel)
* Internet, Email etc.