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| **ROSHIL** “Targeting for senior level assignments in **Stock Management / Inventory Management** with an organisation of high reputeLocation Preference: **Dubai / Sharjah**  roshil.347635@2freemail.com  |
| core24x24icons Key Skills | knowledge24x24icons Profile Summary* A competent professional with 16.5 years of experience in **General Administration, Supply Chain Management, Stock Management, Logistics, Inventory Control and Client Relationship Management** out of which 3 years of experience in **Systrem Administration**
* Extensive experience in supply chain operations, transportation systems, purchase & inventory, space utilization and vendor relation management
* Skilled at ensuring **submission of proper documentation** associated with **warehouse transactions, deliveries and invoicing** to customers and **in-house departments**
* Expertise at managing the **inventory function,** to curtail inventory-holding expenses and adherence to the minimum inventory level to minimize wastage
* Strategic capability in **striking excellent coordination** with all involved divisions within the organisation including logistics and warehouse
* An innovative, loyal, and results-orientated professional with strong communication and interpersonal skills; proven capability to surpass targets within deadline, regardless of pressure
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| **Stores / WarehousingLogisticsInventory ManagementLiaison / Coordination****Client Relationship ManagementReporting & DocumentationTraining & TroubleshootingQuality management****Team Management**Team Building & Leadership |
| career24x24icons Career Timeline |
|  **Jun’03 – Feb’08**Peri LLC, Dubai as Logistics Coordinator & StockController**Since Jun’08** German Formwork Technology,Dubai as Stockyard Manager**May’00 – May’03**NIIT, City asSystem Administratorsoftskills24x24icons Soft SkillsChange Agent Planner Motivator Collaborator Communicator  |
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| exp24x24icons Work Experience |
| **Since Jun’08 with German Formwork Technology, Dubai as Stockyard Manager****Jun’03 – Feb’08 with Peri LLC, Dubai as Logistics Coordinator & Stock Controller****Key Result Areas:*** Planning and maintaining efficient stockyard operations; assigning and evaluating the work performance of personnel assigned to the store
* Steering the receipt, inspection, storage, inventory and distribution of stock commodities to manufacturing units; ensuring proper storage facilities for various components as per supplier recommendations
* Maintaining the stock of material without any variance by conducting stock verification and documentation
* Supervising the loading of containers, pallets and trucks for delivery via road and sea to all client locations; monitoring stock levels and executing periodic stocktakes
* Devising efficient logistics management system to ensure delivery of the goods / shipments as per the committed timelines and cost
* Ensuring physical verification of the items received for quality and quantity as well as of the warehouse stock and statutory registers
* Preparing reports for all stock movement and deliveries and and return stock of routine inventory management activities
* Streamlining the system and procedures for effective inventory control for ensuring ready availability of materials to meet the project targets
* Safegaurding the reduction in stock holding & increased stock turnover
* Coordinating with clients, suppliers and transporters engaged in import and domestic movements of stock
* Providing assistance in the logistics areas of supply, transportation, maintenance, and services

**Significant Accomplishments:*** Devised and implemented a supplier review process and metrics resulting in complete bilateral adherence to contractual obligations
* Designed inventory reconciliation process which increased inventory accuracy to 90%
* Reduced time spent on the month-end inventory reporting process from 10 days to 3 days through effective usage of Excel and employing better data collection methods
* Reduced transportation costs by finalising contracts with primary carriers that resulted in reduced freight costs on domestic and international shipping routes

exp24x24icons Previous Experience **May’00 – May’03 with NIIT, Kannur as System Administrator*** Education
* BSE Maths (PME) From BHS College Banglore 1998 (*Course Completed)*
* Diploma in Web-Centric Computing from NIIT, in January 2002
* Developing Desktop & Distributed Application using Visual Basic 6.0 from NIIT, in May 2002

Z:\Approved_ResDev_Repository\Formats\Visual Resume Formats 2015-16\Icons\Soft-Skills24x24icons.png IT Skills Programming Languages: C, C++ Operating System: MS DOS, Windows98/NT/2000, LinuxRDBMS: MS Access, MS SQL ServerGraphical User Interface & Tools: VB 6.0, JavaWeb Technology Tool: HTML, Java Servelet, ASP, Javascript,Productivity Tool: MS Office 2000 Graphics & Animation Tool: Photoshop 7.0, Flash 5.0Technology Awareness: Software Engineering , UML  |
| Z:\Approved_ResDev_Repository\Formats\Visual Resume Formats 2015-16\Icons\personal-details24x24icons.png Personal DetailsDate of Birth: 03rd December 1975Languages Known: English, Hindi and MalayalamNationality: Indian Marital status: MarriedDriving License: Valid U.A.E driving licenseVisa Status: Residence  |