# SKILLS

**Technical Skills**: Outlook, world, Power Point, Access Sage line 50 financial Controller, Client Manager, Payroll Bureau.

**Softwears** CMC, ERP(Intellisoft) Oracle,.Microsoft Word, Excel, Access, PowerPoint, Outlook Express, Microsoft Windows and Microsoft Office

**Operating Systems**: Windows 7, Windows 8, Linux, Android

**Applications**: Interchange ecommerce, , WordPress

 **CAREER OBJECTIVE,,**

* Detail-oriented, efficient and organized professional with extensive experience in accounting systems.
* Possess strong analytical and problem solving skills,
* Excellent written and verbal communication skills.
* Highly trustworthy, discreet and ethical.
* Resourceful in the completion of projects, effective at multi-tasking.

# EXPERIENCE

1. 2 years in Orient (as a Finance Manager)
2. 2 Years in Zenith Associate (as a Deputy Finance manager).
3. 1 year in Gourmet Food ( As a Assistant Finance Mamanger )
4. 6 monts Articals in PepsiCo
5. 6 month in Dulex Paints (As a Assistant Finance Mamanger )

Managed accounts payable, accounts receivable, and payroll departments.

Generated budgets and forecasts on a quarterly basis and presented to the management team

Administered online banking functions

Managed payroll function for 140 employees.

Monitored and recorded company expenses

Prepared company accounts and tax returns for audi

# EDUCATION

1- **CIMA** Chartered Institute of ManagementAccountants(CIMA) :

(In Managerial level) 2017

2- **ACCA**Association Chartered certifiedAccountants . 2015

4**- F.Sc**( Intermediate with pre-Eng,)